



Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

REGULAR BOARD MEETING

Meeting Report

December 19, 2023



MEETING DATE:	December 19, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 8:02 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
2.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
3.	BF	<input checked="" type="checkbox"/>	Benjamim Favreau	Student Trustee
4.	DF	<input type="checkbox"/>	Derek Favreau	Trustee
5.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
7.	JP	<input checked="" type="checkbox"/>	Jesse Peterson	Student Trustee
8.	JP	<input type="checkbox"/>	Joshua Pitt	Student Trustee
9.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
10.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
11.	NK	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
12.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
13.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

1. **OPENING PRAYER**

2. **ROLL CALL** – Jeffrey White, Derek Favreau and Joshua Pitt were noted as absent with regret.

3. **COMMITTEE OF THE WHOLE**

Motion #048 Moved by Paul Landry

Seconded by Marie Lundin

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

Carried.



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4. DECLARATIONS OF PECUNIARY INTEREST - NIL

5. CONSIDERATION AND APPROVAL OF THE AGENDA

Motion #049 Moved by Paul Landry
Seconded by Lorne Temple
Recommendation:
THAT the agenda be approved as presented.

Carried.

6. CONFIRMATION OF MINUTES

Motion #050 Moved by Marie Lundin
Seconded Angela Bishop
Recommendation:
THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of November 15, 2023, be approved as circulated.

Carried.

Motion #051 Moved by Lorne Temple
Seconded by Marie Lundin
Recommendation:
THAT the minutes of the Special Board Meeting of the Kenora Catholic District School Board of December 5, 2023, be approved as circulated.

Carried.

7. BUSINESS ARISING FROM THE MINUTES

8. DELEGATIONS AND PRESENTATIONS

8.1 Education Services: Northern Studies – **Dean Demers**

Dean Demers presented the Northern Studies Program, highlighting its focus on experiential learning through traditional skills, community engagement, and seasonal activities. Tailored for Grade 4-5 students across the KCDSB, the program includes hands-on opportunities like dog sledding, wood crafting, and cultural events, integrating survival skills and elder wisdom to enrich student learning.



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8.2 Education Services: Leader of Experiential Learning – **Cindy Melenchenko**

Cindy Melenchenko presented the Experiential Learning Program, emphasizing its role in guiding students in Grades 6-12 through personal and career pathways using a software program called Xello.

8.3 Student Trustee Report – **Joshua Pitt, Jesse Peterson, and Benjamin Favreau**

The student trustees reported on academic preparations for exams with commendable teacher support and the successful implementation of the Lexia reading program. Sports achievements included basketball and volleyball victories and notable swim team performances. The music department showcased talent at the Christmas Concert, while religious activities included a transitional prayer service and a virtual reconciliation ceremony, with the impactful Prayer Labs concluding soon.

9. **POLICY GOVERNANCE**

9.1 **Approval of Minutes**

Motion #052 Moved by Lorne Temple
Seconded by Paul Landry

Recommendation:

THAT the report of the Policy Governance Committee meeting of December 5, 2023, be approved as circulated.

Carried.

9.2 **Policy**

9.2.1 Policy #22 – Finance, Consulting, and Capital – **N. Kurtz**

Motion #053 Moved by Marie Lundin
Seconded by Angela Bishop

Recommendation:

THAT the Board approve the revisions to Policy #22 – Finance, Consulting and Capital effective immediately.

Carried.

9.3 **Personnel**

9.4 **Property**



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9.5 Finance

9.5.1 2022 – 2023 Internal Audit Committee Report – **Alison Smith**

Superintendent Alison Smith delivered the 2022-2023 Internal Audit Committee Report, summarizing the past fiscal year's activities and achievements, including completed audits in areas of maintenance, school-generated funds, and performance appraisal. The report, approved in December, is set to be submitted to the Ministry of Education in compliance with Regulation 361/10.

Motion #054 Moved by Lorne Temple
Seconded by Paul Landry

Recommendation:

THAT the Board accept the 2022 – 2023 Internal Audit Committee Report as presented.

Carried.

9.5.2 2023 – 2024 Revised Estimates – **Alison Smith**

Alison Smith, Superintendent of Business, Facilities, and Planning Services provided a review of the 2023 – 2024 Revised Estimates based on the October 31, 2023, enrolment report. The board's projected enrolment was 1,260 students, and the actual enrolment as of October 31 is 1,284 students, which is an increase of 24 students. The annual deficit is projected to be \$336,661 which is compliant with legislation. Smith reported that the majority of the deficit is attributed to inflation, utilities, and increases in benefit costs.

Motion #055 Moved by Marie Lundin
Seconded by Paul Landry

Recommendation:

That the Board approve the 2023 – 2024 Revised Estimates as presented.

Carried.

9.6 Program

9.7 Negotiations

9.8 Other



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10. COMMITTEE OF THE WHOLE

Motion #056 Moved by Marie Lundin
Seconded by Angela Bishop

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

Carried.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. INFORMATION

14. FUTURE MEETINGS

15. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

February 6, 2024 (Chair: Marie Lundin)

March 5, 2024 (Chair: Angela Bishop)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

Tuesday, January 16

Tuesday, February 20

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 6, at 11:30 AM

Wednesday, February 7, at 11:30 AM

Wednesday, May 15, at 11:30 AM

Tuesday, June 4 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, December 8 at 1:30 PM

Friday, January 12 at 1:30 PM

Friday, February 16 at 1:30 PM



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INTERNAL AUDIT COMMITTEE MEETINGS

SCHOOL COUNCIL MEETINGS

- École Ste-Marguerite Bourgeoys – No Meeting in January
- St. John Paul II School – January 17 at 6:00 PM
- St. John School – January 23 at 6:00 PM
- St. Louis Living Arts School – January 25 at 6:30 PM
- St. Thomas Aquinas High School – April 15 at 7:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

- OCSTA 2024 Catholic Trustees’ Seminar, January 19 – 20 in Toronto
- OCSTA 2024 Annual General Meeting and Conference, May 2 – 4, in Niagara Falls
- CCSTA 2024 AGM and Convention May 30 – June 1 in Calgary

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
June 30, 2023	School Board Estimates for 2023 – 2024
November 15, 2023	School Board Financial Statements for 2022 – 2023
December 15, 2023	School Board Revised Estimates for 2023 – 2024
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024

16. ADJOURNMENT

Motion #057 Moved by Marie Lundin
 Seconded by Lorne Temple
Recommendation:
THAT the meeting adjourn at 8:02 p.m.

Carried.

Chairperson

Secretary/Treasurer