



Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

REGULAR BOARD MEETING

Meeting Report

September 19, 2023



MEETING DATE:	September 19, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 7:43 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
2.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
3.	BF	<input checked="" type="checkbox"/>	Benjamim Favreau	Student Trustee
4.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
5.	JR	<input type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
7.	JP	<input checked="" type="checkbox"/>	Jesse Peterson	Student Trustee
8.	JP	<input checked="" type="checkbox"/>	Joshua Pitt	Student Trustee
9.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
10.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
11.	NK	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
12.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
13.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

- OPENING PRAYER AND RITE OF COMMISSIONING OF STUDENT TRUSTEES**
Director Nicole Kurtz and Assistant to the Director Maureen Frankcom opened the meeting with a meaningful prayer, bringing everyone into the presence of the Lord. Student Trustees Joshua Pitt, Benjamin Favreau and Jesse Peterson received their Rite of Commissioning ceremony as the incoming Student Trustees for the 2023 – 2024 School Year.
- ROLL CALL** – All Trustees were noted as present.



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3. COMMITTEE OF THE WHOLE

Motion #069 Moved by Derek Favreau
Seconded by Lorne Temple

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

Carried.

4. DECLARATIONS OF PECUNIARY INTEREST

Chair Gallik reported that Trustee Jeffrey White filed a declaration of pecuniary interest with item 6.4.1 of the Committee of the Whole meeting of September 15, 2023.

5. CONSIDERATION AND APPROVAL OF THE AGENDA

Chair Gallik indicated that the agenda is amended as item 8.4 Education Services: Special Education Elementary Learning Resource Lead will be rescheduled to a future meeting.

Motion #070 Moved by Derek Favreau
Seconded by Marie Lundin

Recommendation:

THAT the agenda be approved as amended.

Carried.

6. CONFIRMATION OF MINUTES

Motion #071 Moved by Lorne Temple
Seconded by Angela Bishop

Recommendation:

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of June 20, 2023, be approved as circulated.

Carried.

Motion #072 Moved by Marie Lundin
Seconded by Derek Favreau

Recommendation:

THAT the minutes of the Special Board Meeting of the Kenora Catholic District School Board of June 26, 2023, be approved as circulated.

Carried.



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7. BUSINESS ARISING FROM THE MINUTES

8. DELEGATIONS AND PRESENTATIONS

8.1 2023 Summer Learning Program – **Jared Ralko**

Jared Ralko provided a report on the 2023 Summer Learning program. The program ran for three weeks in July and had three full classroom groups with 44 students enrolled.

Educators took advantage of the warm weather, with much of the literacy and numeracy learning taking place outdoors in nature.

8.2 Education Services: Early Years Coordinator – **Marnie Buffett**

Marnie Buffett provided an overview of the role and services of the Early Years Coordinator position. Buffett overviewed the school board and community focus in supporting educators, community and families, child care centres, professional development opportunities, early years and kindergarten programming, and highlighted the work of the Regional Table.

8.3 Education Services: Curriculum Coordinator – **Nancy Barclay**

Nancy Barclay provided an overview of the role and services of the Curriculum Coordinator position. Barclay reported on the destreaming lead responsibilities, curriculum implementation as well as the New Teacher Induction Program. She also reported on the work of St. Thomas Aquinas High School's First Nation, Métis, and Inuit Youth Council that was recently recognized for their Truth and Reconciliation initiative for Imagine a Canada that happened in the spring.

8.4 Education Services: Special Education Elementary Learning Resource Lead – **Leanne Chisholm**

Item 8.4 was removed from the agenda. This item will be rescheduled for a future meeting.

8.5 Student Trustee Report – **Joshua Pitt, Jesse Peterson, and Benjamin Favreau**

Student Trustees Joshua Pitt, Jesse Peterson, and Benjamin Favreau provided a report on the notable accomplishments, humanitarian activities, and events happening at St. Thomas Aquinas High School during September, with a look forward to October.

Students reported on preparations for the vocal show, junior and senior bands, and accomplishments in athletics in golf, basketball, cross-country running, and mountain biking.

The theme for Catholic Education Week 2024 is *We are Called to Love* and the school is finding new and inventive ways to engage students in prayer.



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9. POLICY GOVERNANCE

9.1 Approval of Minutes

Motion #073 Moved by Paul Landry
Seconded by Marie Lundin

Recommendation:

THAT the report of the Policy Governance Committee meeting of September 12, 2023, be approved as circulated.

Carried.

9.2 Policy

9.3 Personnel

9.3.1 2023 Principal Assignment Report – **Maureen Frankcom**

Maureen Frankcom, Assistant to the Director, provided an overview of the Principal and Vice Principal appointments for the 2023 – 2024 School Year.

9.3.2 2023 Staffing Report – **Alison Smith**

Alison Smith, Superintendent of Business, Facilities and Planning Services, provided a report on staffing changes overviewing new positions and transfers within the system.

9.3.3 Emergency Appointments – **Nicole Kurtz**

Motion #074 Moved by Lorne Temple
Seconded by Jeffrey White

Recommendation:

THAT the Board authorize the Director of Education to invoke, as required, the emergency procedure (Reg. 298, 21) to appoint a person who is not a teacher or a temporary teacher, if no qualified teacher is available, for a period of 10 days with the option to renew this appointment.

Carried.

9.4 Property

9.5 Finance



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9.6 Program

9.6.1 National Day for Truth and Reconciliation – **N. Kurtz**

Director Nicole Kurtz provided an overview of the activities happening on Friday, September 29 to honour the National Day for Truth and Reconciliation. All students at the Kenora Catholic District School Board will be gifted with an orange shirt designed by former student Kitana Blackhawk. Everyone is encouraged to wear their orange shirts and participate in the opening prayer and song led by Elder Terry Skead at the Catholic Education Centre and via Facebook Live at 11:00 AM.

Students from St. Thomas Aquinas High School's First Nation, Métis, and Inuit Youth Council are coordinating a Stop for Truth Flash Mob in Kenora to encourage the community to have a moment of silence for truth and reflection.

9.6.2 Initial Enrolment Report - **A. Smith**

Superintendent Alison Smith provided an initial enrolment report, indicating that schools continue to transition with incoming and outgoing enrolment and will stabilize in early October. Smith provided an initial enrolment report as of September 15 overviewing the enrolment of each school. The Board is currently up 36 students from projections with a total enrolment of 1,296 students.

9.7 Negotiations

9.8 Other

9.8.1 Changes to Board Meeting Dates for 2023 – 2024

Motion #075 Moved by Derek Favreau
Seconded by Marie Lundin

Recommendation:

THAT the Board Meeting of Tuesday, November 21, 2023, be rescheduled to Monday, November 20, 2023.

Carried.

Motion #076 Moved by Lorne Temple
Seconded by Jeffrey White

Recommendation:

THAT the Board Meeting of Tuesday, March 19, 2024, be rescheduled to Tuesday, March 26, 2024.

Carried.



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10. COMMITTEE OF THE WHOLE

Motion #077 Moved by Paul Landry
Seconded by Angela Bishop

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

Carried.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. INFORMATION

14. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

October 3, 2023

November 7, 2023

December 5, 2023

REGULAR BOARD MEETINGS

Tuesday, October 17

Monday, November 20 (Annual Board Meeting)

Tuesday, December 19

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, October 18, at 11:30 AM

Wednesday, December 6, at 11:30 AM

Wednesday, February 7, at 11:30 AM

Wednesday, May 15, at 11:30 AM

Tuesday, June 4 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, September 22 at 1:30 PM

Friday, October 20 at 1:30 PM

Friday, November 17 at 1:30 PM

Friday, December 8 at 1:30 PM

Friday, January 12 at 1:30 PM

Friday, February 16 at 1:30 PM



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INTERNAL AUDIT COMMITTEE MEETINGS

Tuesday, September 19 at 4:00 PM

SCHOOL COUNCIL MEETINGS

St. Louis Living Arts School – September 12 at 5:30 PM

École Ste-Marguerite Bourgeoys – September 13 at 5:00 PM

St. John School – September 19 at 6:00 PM

St. John Paul II School – September 20 at 7:00 PM

St. Thomas Aquinas High School – November 20 at 7:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Fall Regional Meeting Friday, October 6 in Thunder Bay

OCSTA 2024 Catholic Trustees' Seminar, January 19 – 20 in Toronto

OCSTA 2024 Annual General Meeting and Conference, May 2 – 4, in Niagara Falls

CCSTA 2024 AGM and Convention May 30 – June 1 in Calgary

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
June 30, 2023	School Board Estimates for 2023 – 24
November 15, 2023	School Board Financial Statements for 2022 – 23
December 15, 2023	School Board Revised Estimates for 2023 – 204
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024

16. ADJOURNMENT

Motion #078 Moved by Paul Landry

Seconded by Derek Favreau

Recommendation:

THAT the meeting adjourn at 7:43 p.m.

Carried.

Chairperson

Secretary/Treasurer