



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

## Board Meeting Agenda



By order of the Chair, Teresa Gallik, the regular meeting of the Kenora Catholic District School Board will be held **Tuesday, June 20, 2023**, at the Catholic Education Centre and virtually via Microsoft Teams. The meeting will start at 6:00 p.m. **The public meeting will commence at 7:00 p.m.**

### AGENDA

1. **OPENING PRAYER**

2. **ROLL CALL**

3. **COMMITTEE OF THE WHOLE**

*Recommendation:*

*THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.*

4. **DECLARATIONS OF PECUNIARY INTEREST**

5. **CONSIDERATION AND APPROVAL OF THE AGENDA**

*Recommendation:*

*THAT the agenda be approved as presented/amended.*

6. **CONFIRMATION OF MINUTES**

*Recommendation: (P.1)*

*THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of May 16, 2023, be approved as circulated/amended.*

7. **BUSINESS ARISING FROM THE MINUTES**

8. **DELEGATIONS AND PRESENTATIONS**

8.1 Student Trustee Report – **E. Favreau, Z. Kavanaugh, and J. Pitt**

8.2 Presentation to Student Trustees – **T. Gallik**



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## Board Meeting Agenda



### 9. POLICY GOVERNANCE

#### 9.1 Approval of Minutes

Recommendation: (P. 8)

THAT the report of the Policy Governance Committee meeting of June 6, 2023, be approved as presented.

#### 9.2 Policy

9.2.1 Policy #20 – Delegations to the Board – **N. Kurtz (P. 12)**

Recommendation:

THAT the Board approve the revisions to Policy #20 – Delegations to the Board effective immediately.

#### 9.3 Personnel

9.3.1 Resignation of Maria Froese

Recommendation:

THAT the Board accept the resignation of Maria Froese for the purposes of retirement, effective June 30, 2023, with regret.

9.3.2 Occupational Health and Safety Committee Report for 2022 – 2023 – **A. Smith (P. 19)**

Recommendation:

THAT the Board accept the 2022 – 2023 Occupational Health and Safety Committee Report as presented.

#### 9.4 Property

#### 9.5 Finance

9.5.1 2023 – 2024 Budget – **A. Smith**

Recommendation:

THAT the Board approve the 2023 – 2024 Budget as presented.

9.5.2 Borrowing Resolution – **A. Smith (P. 21)**

Recommendation:

THAT the Board renew the borrowing resolution with the Canadian Imperial Bank of Commerce for \$5,000,000 with the total amount previously borrowed that has not been repaid at \$0.00.



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## Board Meeting Agenda



### 9.6 **Program**

- 9.6.1 School Council & Catholic Parent Involvement Committee Report – **N. Kurtz (P. 23)**

*Recommendation:*

*THAT the Board accept the 2022 – 2023 School Council and Catholic Parent Involvement Committee Reports as presented.*

- 9.6.2 Special Education Advisory Committee Report for 2022 – 2023 – **M. Lundin (P. 56)**

*Recommendation:*

*THAT the Board accept the Special Education Advisory Committee Report for 2022 – 2023.*

- 9.6.3 Graduation 2023 – **N. Kurtz**

### 9.7 **Negotiations**

### 9.8 **Other**

## 10. **COMMITTEE OF THE WHOLE**

*Recommendation:*

*THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.*

## 11. **UNFINISHED BUSINESS**

## 12. **NEW BUSINESS**

## 13. **INFORMATION**

## 14. **FUTURE MEETINGS**

### **POLICY GOVERNANCE MEETINGS**

September 12, 2023

October 3, 2023

November 7, 2023

### **SPECIAL BOARD MEETINGS**

NIL



## Kenora Catholic District School Board

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## Board Meeting Agenda



### REGULAR BOARD MEETINGS

September 19, 2023

October 17, 2023

November 21, 2023

### CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, October 18 at 11:45 AM

### SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, September 23 at 1:30 PM

### INTERNAL AUDIT COMMITTEE

Tuesday, June 20 at 4:00 PM

### SCHOOL COUNCIL MEETINGS

*New School Council Schedule in Fall 2023 - 2024*

### TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

Student Trustee Onboarding Session, Wednesday, September 6 at 11:00 AM

OCSTA Fall Regional Meeting Friday, October 6 in Thunder Bay

### MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
June 30, 2023	School Board Estimates for 2023 – 24
November 15, 2023	School Board Financial Statements for 2022 – 23
December 15, 2023	School Board Revised Estimates for 2023 – 204
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024

### 15. ADJOURNMENT

Recommendation:

THAT the meeting adjourn at \_\_\_\_\_ p.m.





# Kenora Catholic District School Board

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## REGULAR BOARD MEETING<sup>1</sup> Meeting Report May 16, 2023



MEETING DATE:	May 16, 2023
LOCATION OF MEETING:	St. John School
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 8:03 p.m.

### ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	EF	<input checked="" type="checkbox"/>	Elizabeth Favreau	Student Trustee
5.	JP	<input checked="" type="checkbox"/>	Joshua Pitt	Student Trustee
6.	JR	<input type="checkbox"/>	Jamey Robertson	Superintendent of Education
7.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
8.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
9.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
10.	NK	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
11.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
12.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
13.	ZK	<input checked="" type="checkbox"/>	Zhaawan Kavanaugh	Student Trustee

### AGENDA

- OPENING PRAYER** - The meeting was opened with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustee Jeffrey White was noted as absent with regret.
- COMMITTEE OF THE WHOLE**

Motion #044 Moved by Paul Landry  
 Seconded by Angela Bishop

**Recommendation:**

*THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.*

Carried.



## Kenora Catholic District School Board

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## REGULAR BOARD MEETING<sup>2</sup> Meeting Report May 16, 2023



### 4. DECLARATIONS OF PECUNIARY INTEREST - NIL

### 5. CONSIDERATION AND APPROVAL OF THE AGENDA

Motion #045 Moved by Paul Landry

Seconded by Marie Lundin

Recommendation:

*THAT the agenda be approved as presented/amended.*

Carried.

### 6. CONFIRMATION OF MINUTES

Motion #046 Moved by Lorne Temple

Seconded by Angela Bishop

Recommendation:

*THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of April 18, 2023, be approved as circulated.*

Carried.

### 7. BUSINESS ARISING FROM THE MINUTES

### 8. DELEGATIONS AND PRESENTATIONS

#### 8.1 St. John School – **Corinna Glazier and SJS Team**

Principal Corinna Glazier along with educators Shauna Lamme and Cori Litwin provided a presentation on the warm, welcoming, and caring school environment at St. John School. The presentation highlighted programs and services, as well as mentorship and leadership opportunities and relationships with students as well as opportunities for family engagement.

#### 8.2 Mental Health Strategy – **Sue Devlin**

Sue Devlin, Mental Health Clinical Supervisor provided a presentation on the Board's three-year Mental Health Strategy and one-year Action Plan. The plans focus on ensuring pathways to and from services are strong and barrier-free, student and family engagement is a priority, as well as increasing student voice, supporting mentally healthy schools, and classrooms, and prevention and early intervention strategies.

Devlin reported that the KCDSB is one of very few boards in the province that has Mental Health Support in all schools, which is the heart of the program – providing individual student, family, and classroom support.



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## REGULAR BOARD MEETING<sup>3</sup>

### Meeting Report

May 16, 2023



### 8.3 Introduction of Incoming Student Trustees – **E. Favreau, Z. Kavanaugh, and J. Pitt**

The Student Trustees introduced Jesse Peterson and Ben Favreau as the new incoming Student Trustees for the 2023 – 2024 School Year.

Both students are welcoming and kind, have strong leadership and teamwork qualities and will be excellent advocates for students at St. Thomas Aquinas High School.

Joshua Pitt will assume the role of mentor Student Trustee at the start of the new school year.

### 8.4 Student Trustee Report – **E. Favreau, Z. Kavanaugh, and J. Pitt**

Student Trustees Elizabeth Favreau, Zhawaan Kavanaugh, and Joshua Pitt provided a report on the activities and initiatives happening at St. Thomas Aquinas High School in May. The school is celebrating year-end athletic and arts events and is looking forward to the Spring Concert.

The soccer and track and field season has begun, and the school has a feast and pow-wow planned as well as Imagine a Canada Week - a weeklong celebration of Indigenous culture that includes learning the construction of a teepee, and traditional drumming and dancing.

The Student Trustees highlighted the Ontario Catholic Youth Student Day conference earlier in May as an opportunity to engage in professional learning and strengthen bonds as a team.

## 9. POLICY GOVERNANCE

### 9.1 Approval of Minutes

Motion #047 Moved by Lorne Temple  
Seconded by Marie Lundin

Recommendation:

*THAT the report of the Policy Governance Committee meeting of May 2, 2023, be approved as presented.*

Carried.

### 9.2 Policy

#### 9.2.1 Policy #10 – Committees of the Board – **N. Kurtz**

Motion #048 Moved by Derek Favreau  
Seconded by Marie Lundin

Recommendation:

*THAT the Board approve the revisions to Policy #10 – Committees of the Board effective immediately.*

Carried.



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## REGULAR BOARD MEETING<sup>4</sup>

### Meeting Report

May 16, 2023



#### 9.2.2 Policy #23 – Director of Education Performance Appraisal – **N. Kurtz**

Motion #049 Moved by Angela Bishop  
Seconded by Marie Lundin

Recommendation:

*THAT the Board approve the implementation of Policy #23 – Director of Education Performance Appraisal effective immediately.*

Carried.

#### 9.3 Personnel

#### 9.4 Property

#### 9.5 Finance

#### 9.6 Program

##### 9.6.2 Special Education Annual Review – **A. Batters**

Andrea Batters, Special Education Coordinated presented the Special Education Annual Plan, highlighting notable updates made throughout the year. The plan once approved will be sent to the Ministry of Education and published on the Board website.

Motion #50 Moved by Paul Landry  
Seconded by Marie Lundin

Recommendation:

*THAT the Board approve the 2023 amendments to the Special Education Plan and forward the amendments to the Ministry of Education.*

Carried.

#### 9.7 Negotiations

#### 9.8 Other

##### 9.8.1 2023 OCSTA Annual General Meeting and Conference Report – **T. Gallik**

Chair Teresa Gallik provided a report and highlights of the 2023 OCSTA Annual General Meeting and Conference held in Toronto in April. The theme was Journeying Together in Faith



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## REGULAR BOARD MEETING<sup>5</sup> Meeting Report May 16, 2023



### 10. COMMITTEE OF THE WHOLE

Motion #051 Moved by Lorne Temple  
Seconded by Derek Favreau

Recommendation:

*THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.*

Carried.

### 11. UNFINISHED BUSINESS

### 12. NEW BUSINESS

### 13. INFORMATION

### 14. FUTURE MEETINGS

#### **POLICY GOVERNANCE MEETINGS**

June 6, 2023 (Chair A. Bishop)

September 12, 2023

October 3, 2023

November 7, 2023

#### **SPECIAL BOARD MEETINGS**

NIL

#### **REGULAR BOARD MEETINGS**

May 16, 2023 (Location: St. John School)

June 20, 2023 (Location: Catholic Education Centre)

September 19, 2023

October 17, 2023

November 21, 2023

#### **CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Wednesday, May 17, 2023, at 11:30 AM

Tuesday, June 6 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

#### **SPECIAL EDUCATION ADVISORY COMMITTEE**

Tuesday, May 16, at 1:30 PM

Friday, June 16 at 1:30 PM



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## REGULAR BOARD MEETING <sup>6</sup>

### Meeting Report

May 16, 2023



### INTERNAL AUDIT COMMITTEE

Tuesday, June 20 at 4:00 PM

### SCHOOL COUNCIL MEETINGS

St. Thomas Aquinas High School – May 15 at 7:00 PM

St. Louis Living Arts School – May 15 at 6:30 PM

St. John School – May 16 at 6:00 PM

St. John Paull II School – May 17 at 6:00 PM

École Ste-Marguerite Bourgeoys – May 31 at 5:30 PM

### TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Human Rights Program for Catholic School Board Trustees – Ableism Saturday, May 13, 2023, from 8:00 – 11:00 AM

OCSTA Human Rights Program for Catholic School Board Trustees – Anti-Hate Tuesday, May 23, 2023, from 4:30 – 8:00 PM

Year-End Retirement and Service Awards Celebration – May 24

CCSTA 2023 Annual General Meeting – Rooted in Faith – June 1 – 3 in Saskatoon

### MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

#### Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
December 15, 2022	School Board Revised Estimates for 2022–23
May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023



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## REGULAR BOARD MEETING <sup>7</sup>

### Meeting Report

May 16, 2023



### 15. ADJOURNMENT

Motion #052 Moved by Paul Landry  
Seconded by Angela Bishop  
Recommendation:  
*THAT the meeting adjourn at 8:03 p.m.*

*Carried.*

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary/Treasurer



# Kenora Catholic District School Board

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## POLICY GOVERNANCE COMMITTEE <sup>8</sup> June 6, 2023



MEETING DATE:	June 6, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Angela Bishop
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:24 p.m.

### ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	DH	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
5.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
7.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
8.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
10.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

### AGENDA

- CALL TO ORDER** – The meeting began at 7:24 PM.
- OPENING PRAYER** – Trustee Angela Bishop opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – All Trustees were present.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**





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## POLICY GOVERNANCE COMMITTEE<sup>9</sup> June 6, 2023



### 7. PRESENTATIONS AND REPORTS

#### 7.1 **Policy**

##### 7.1.1 Policy #20: Delegations to the Board – **N. Kurtz**

Director Nicole Kurtz provided a review of the proposed changes to Policy#20: Delegations to the Board. The Policy also has a new online Delegations to the Board process to receive and track requests for delegations. The Trustees accepted the review and changes as presented. The policy will be brought to the June 20 Board Meeting.

#### 7.2 **Personnel**

##### 7.2.1 Onboarding Plan for New Student Trustees – **N. Kurtz**

The onboarding meeting for the new Student Trustees will be held on Wednesday, September 6 at 11:00 AM the Catholic Education Centre. At this session, the Student Trustees will receive professional development and an orientation on the role of the student trustee.

Jesse Peterson received a blessing from Elder Terry Skead in June to offer support as a student leader and student trustee.

##### 7.2.2 New Ontario Catholic School Trustee Professional Development Module for Trustees – **T. Gallik**

Chair Teresa Gallik shared that there are new Trustee Professional Development Modules available from the Ontario Catholic School Trustees' Association. Trustees were encouraged to visit the site and complete the modules.

##### 7.2.3 Director of Education Performance Evaluation – **T. Gallik**

The Trustees discussed the Director of Education's performance evaluation for the 2022 – 2023 School Year.

Director Nicole Kurtz and Executive Assistant Trina Henley were not present for the discussion.

#### 7.3 **Property**

#### 7.4 **Finance**

#### 7.5 **Program**

#### 7.6 **Negotiations**

#### 7.7 **Other**

##### 7.7.1 Year-End Schedule of Celebrations – **N. Kurtz**

Trustees were provided with a final review and report on the Year-End Schedule of Celebrations.



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## POLICY GOVERNANCE COMMITTEE

June 6, 2023



- 7.7.2 Review of Meetings of the Board for 2023 – 2024 – **N. Kurtz**  
Trustees were provided with a schedule of Policy Governance Committee and Board Meetings for the 2023 – 2024 School Year.
- 7.7.3 Policy Governance Committee Chairs for 2023 – 2024 – **N. Kurtz**  
Trustees were provided with a schedule of Policy Governance Committee Chairs for the 2023 – 2024 school year. The Trustees accepted the schedule as presented.
- 7.7.4 Policy Review Schedule for 2023 - 2026 – **N. Kurtz**  
The Policy Review Schedule for 2023 – 2026 was provided to the Board of Trustees. The schedule was accepted as presented.
- 7.7.5 Summer Office Schedule – **N. Kurtz**  
Nicole Kurtz provided the Trustees with a memorandum overviewing the summer office schedule for the Kenora Catholic District School Board. The office will be open throughout the summer and will only be closed on select Fridays.

### 8. UNFINISHED BUSINESS

### 9. CORRESPONDENCE

### 10. NEW BUSINESS

### 11. INFORMATION

### 12. FUTURE MEETINGS

#### POLICY GOVERNANCE MEETINGS

September 12, 2023

October 3, 2023

November 7, 2023

#### SPECIAL BOARD MEETINGS

NIL

#### REGULAR BOARD MEETINGS

September 19, 2023

October 17, 2023

November 21, 2023

#### CATHOLIC PARENT INVOLVEMENT COMMITTEE

Tuesday, June 6 School Council & Catholic Parent Involvement Committee Report at 5:00 PM



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### **SPECIAL EDUCATION ADVISORY COMMITTEE**

Friday, June 16 at 1:30 PM

### **INTERNAL AUDIT COMMITTEE**

Tuesday, June 20 at 4:00 PM

### **SCHOOL COUNCIL MEETINGS**

*New School Council Schedule in Fall 2023 - 2024*

### **TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT**

OCSTA Fall Regional Meeting Friday, October 6 in Thunder Bay

### **MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES**

Date	Description
June 30, 2023	School Board Estimates for 2023 – 24
November 15, 2023	School Board Financial Statements for 2022 – 23
December 15, 2023	School Board Revised Estimates for 2023 – 204
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024

### 13. **ADJOURNMENT**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary/Treasurer

# KENORA CATHOLIC DISTRICT SCHOOL BOARD

## Policy 20: Delegations to the Board

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The Kenora Catholic District School Board (KCDSB) values relationships and partnerships and is committed to providing meaningful feedback methods that encourage and support two-way communication.

The purpose of this policy is to provide an opportunity for individuals, groups, or delegations to make a presentation to the Board of Trustees on matters relating to educational issues **that fall within the Board's governance responsibilities and jurisdiction.** ~~and/or other matters within the Board's jurisdiction.~~

### ~~1. Delegations to Board or Committee Meetings~~ **Requests for Delegations**

- 1.1 ~~A request for a delegation to make a presentation at a regular board meeting or committee meeting shall be made in writing to the Director of Education~~ **by submitting A "Delegation Registration Form"**, at least seven (7) calendar days prior to the date of the meeting. **Please refer to Appendix A - Delegation Registration Form for further information.** ~~The written request shall contain the following information:~~
  - ~~a) the intent and nature of the presentation;~~
  - ~~b) the organization or interested parties represented;~~
  - ~~c) the names of the members of the delegation;~~
  - ~~d) the name and authority of the spokesperson.~~
- 1.2 A person under 18 years of age, who wishes to make a delegation to the Board must have the written consent of their parent/guardian with the understanding that the person's image (photo and/or video) may be posted on the Board's website, social media channels and/or by the media.
- 1.3 Any one delegation or individual shall be permitted to make only one presentation to the Board on an issue. Any additional presentations on the same issue are permitted provided that the significant difference(s) are outlined and presented in writing to the Chair of the Board and/Secretary of the Board seven (7) days prior to the Board meeting.
- 1.4 **Requests received after the deadline noted above will be considered at the discretion of the Chair, and may be deferred to a future meeting.**

- 1.5 Delegates may be heard at the Policy Governance Committee Meeting on an item on the agenda. The Chair of the Policy Governance Committee in consultation with the Director of Education will review delegation requests to determine eligibility.
- 1.6 The request shall outline in some detail the subject matter(s) to be presented and indicate who the presenters(s) will be for the group or organization. A maximum of three (3) presenters and no other person may address the Board unless approval is given by the Chair of the Board. At the discretion of the Chair, delegations with similar rationales will be grouped together (for a total of a 10-minute presentation).
- 1.7 A complete script and presentation must be delivered or sent electronically to the Office of the Director of Education at least four (4) business days prior to the Regular Board meeting.
- 1.8 At the Board Meeting, the presenter(s) will use the script that they provided in their package.
- 1.9 Personal information as defined by the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) is collected under the authority of the Education Act and the Municipal Act, in accordance with the provisions of MFIPPA. The name and the contents of the submission are subject to disclosure by way of publication of the agenda on the Board's website. As well, all Board Meetings are recorded and published.
- 1.10 There may be up to a maximum of two (2) delegations at any one meeting. At the discretion of the Chair of the Board, additional delegations may be added **as approved by the Chair** as deemed appropriate.
- 1.11 The complete presentation by any delegation shall not exceed ten (10) minutes, exclusive of Trustee questions.
- 1.12 To allow for equitable time allocated to each delegation, the Chair shall act as the moderator for each delegation presentation and will govern the questions from The Board of Trustees, preserving the intent of the questions to be strictly for clarification purposes.

## 2.0 Delegations

- 2.1 Delegations are open to members of the KCDSB community including parents/guardians, students, volunteers, residents within the Board's jurisdiction, and individuals or organizations serving or associated with the KCDSB community.
- 2.2 Members of the public can request a Delegation to the Board to share their views regarding a subject matter that falls within the Board's governance responsibilities.
- 2.3 Delegations will only be accepted from Kenora Catholic District School Board stakeholders.

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- 2.4 Delegation requests must be within the Board's geographic jurisdiction.
- 2.5 Delegation presentations will not be received:
- 2.1 ~~Employees or representatives of employee groups shall only delegate to the Board on matters not currently before central or local bargaining.~~
  - 2.6 ~~Commercial enterprises are prohibited from appearing before the Board as a delegation for purposes of promoting their products/services.~~
    - 2.4.1 by individuals or commercial enterprises who wish to promote products or services to the Board;
    - 2.4.2 regarding personal issues related to the Delegation, a staff member, or a student;
    - 2.4.3 regarding employment issues that are covered under KCDSB collective agreements or other employment contracts;
    - 2.4.4 about matters which are the subject of litigation with the Board, or where all rights to a hearing, appeal, or review under the Education Act or its regulations have not been commenced or concluded;
    - 2.4.5 prior to the Delegation pursuing any other Board processes that currently exist to address their concern(s);
    - 2.4.6 about matters that are currently the subject of a complaint to the Ontario Human Rights Tribunal or the Ontario Ombudsman or are under investigation by either of those Offices;
    - 2.4.7 regarding matters that are not within the jurisdiction of the Board;
    - 2.4.6 twice within a 12-month period unless the subject matter has changed substantially. Delegation requests on the same subject matter to multiple Committees are not permitted.
    - 2.4.7 If, in the opinion of the Chair of the Board, the delegation may be adequately received by a committee of the board, or if the nature of the topic to be discussed is such that it should be dealt with by a committee of the whole, the Chair may direct the delegation to appear before a committee or a committee of the whole.
    - 2.4.8 Impromptu delegations will not be heard and informed of the board's policy regarding delegations.
    - 2.4.9 Delegations will be received at the beginning of the regular board meeting.

### 3.0 Delegations by Staff

- 3.1 Employees of the KCDSB may make a delegation request on topics other than those concerning individual employment or personal or professional interests, for which other channels exist.

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3.2 Employees must disclose on the Delegation Request Form the fact that they are employed by the KCDSB. Employees are required to keep confidential any and all information they acquire during the course of employment that would reasonably be considered personal or confidential information and are responsible to ensure compliance with KCDSB policies and procedures.

3.3 Delegation requests from staff will be considered and may be accepted solely at the discretion of the Chair in consultation with the Director of Education or their designate.

#### 4.0 When a Delegation is Denied

4.1 When a request to delegate is denied, the Director of Education shall provide written notice to the individual, or group, with a copy to all trustees and offer to include their concerns as correspondence in the Board Meeting agenda package.

#### 5.0 Conduct of Delegates

5.1 Delegates are expected to present their topic to the Board in a respectful and constructive manner.

5.2 Proper decorum is expected, and parliamentary procedure will be followed.

5.3 The delegate's spokesperson will identify themselves, the group, and the subject matter to be discussed.

5.4 Delegates may voice concerns but must not:

- Promote hate, harassment, or violate the Ontario Human Rights Code, KCDSB policies and procedures;
- Use offensive, obscene, or defamatory language, gestures or images.
- Use negative or derogatory personal references;
- Misuse personal information related to KCDSB students, staff, or Trustees;
- Discuss topics outside of their intended delegation;
- Discuss matters related to litigation or potential litigation or any matter which is currently before any court or administrative tribunal affecting the KCDSB; or
- Cross-debate with other delegates, staff, or Trustees of the Board.

5.5 Delegates engaged in any behaviour that is disruptive to the meeting or violates any of the above requirements may have their delegation stopped by the Chair of the meeting and the delegation may be expelled or excluded a delegate from the

~~meeting should they engage in inappropriate conduct as determined by the Chair.~~

- 5.6 Presenters and guests in the gallery are expected to maintain a level of decorum, which will allow meetings to proceed without interruptions, and free of abusive or derogatory language at all times. Individuals and delegations are advised that placards and disruptive demonstrations are not permitted at the Board's Catholic Education Centre or at any other location where a Board meeting is held. The Chair may expel or exclude from the meeting any person(s) who engages in this or any other form of improper conduct.

## 6.0 Board Action

- 6.1 A decision of the Board will not be made at the time of the delegation but will be deferred for further consideration.
- 6.2 Trustees and/or members of the administration will not debate items raised by the delegation.
- 6.3 Trustees and/or the Director of Education may comment on delegations. Trustees may ask clarifying questions of the spokesperson.
- 6.4 The delegation will be notified, in writing, by the Director of Education, of the response of the Board, if any, and the reason(s) thereof.

## 7.0 Late Request

- 7.1 The Chair of the board will consider the request and if, in their opinion, the subject to be discussed is emergent in nature, the Chair may waive the requirements of **seven (7) days** ~~one week's~~ notice providing there is sufficient time for the Director of Education to advise members of the board concerning the delegation's purpose prior to the meeting at which the delegation is to appear.

### References:

Municipal Freedom of Information and Protection of Privacy Act

Approval Date: June 2006  
 Date of Latest Review: May 2022, **June 2023**  
 Date of Latest Revision: May 2022, **June 2023**



Please note this is a sample of the questions in the KCDSB online Delegation Registration Form on the Board website. Individuals requesting a delegation are to complete the online Delegation Registration Form.

### Appendix A

### Delegation Registration Form

Please submit the Delegation Registration Form online from the Kenora Catholic District School Board (KCDSB) website or by email to [info@kcdsb.on.ca](mailto:info@kcdsb.on.ca).

Once the Request for Registration Form has been submitted, a member of the KCDSB will contact you to confirm the delegation and provide the necessary meeting details and instructions.

All fields, unless marked optional, must be completed for the delegation request to be considered.

**The Delegation Registration Form must be submitted at least seven (7) days prior to the next Board Meeting and/or your presentation.**

*Fields marked with an \* are required.*

### Contact Information

\*Organization Represented: \_\_\_\_\_

\*Are you a KCDSB employee?

<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

Municipality (if applicable):

<input type="checkbox"/>	City of Kenora
<input type="checkbox"/>	Municipality of Red Lake
<input type="checkbox"/>	Other: Please specify

\*First Name: \_\_\_\_\_

\*Last Name: \_\_\_\_\_

\*Telephone Number: \_\_\_\_\_

\*Email Address: \_\_\_\_\_

Name(s) of other presenters if applicable:

\_\_\_\_\_, \_\_\_\_\_.

*Note that there is a maximum of (3) presenters and no other person may address the Board unless approval is given by the Chair of the Board.*

If you are a KCDSB student, please select your school:

<input type="checkbox"/>	St. Thomas Aquinas High School
<input type="checkbox"/>	St. John School
<input type="checkbox"/>	St. Louis Living Arts School
<input type="checkbox"/>	St. John Paul II School
<input type="checkbox"/>	École Ste-Marguerite Bourgeoys

Please note that students under the age of 18 require written consent from a parent/guardian.

### Delegation Information

\*Type of Delegation: \_\_\_\_\_ \*Submission Date: \_\_\_\_\_

<input type="checkbox"/>	Written
<input type="checkbox"/>	Verbal
<input type="checkbox"/>	Presentation

\*Agenda Topic Title: \_\_\_\_\_

\*Please provide a summary of the main points for the delegation:

\*Recommendation(s) for resolution of the issue:

I acknowledge that Personal Information as defined by the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) is collected under the authority of the Education Act and the Municipal Act, in accordance with the provisions of MFIPPA.

I acknowledge that my name, the names of co-presenters, and the summary of concerns and remedies sought are subject to disclosure by way of publication of the agenda on the Board's website and the meeting may be recorded.

I acknowledge that my personal information, written comments, and presentations become part of the public record which may be disclosed to authorized third parties and members of the public in order to administer these purposes.

I acknowledge questions and clarification may be asked by Trustees following the presentation. The Board will make no decision or debate relative to the presentation at the meeting.

Register Your Delegation



# Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

<b>SUBJECT:</b>	Health and Safety Report
<b>DATE:</b>	June 20, 2023
<b>PREPARED FOR:</b>	Regular Board Meeting
<b>AGENDA AREA:</b>	Public Session
<b>PREPARED BY:</b>	Alison Smith, Superintendent of Business, Facilities and Planning Services

### Background/History:

In March 2019, the Ministry of Labour issued notice that the board needed to change the structure of the committees. The change was from a Multisite Joint Health and Safety Committee to location-based Joint Health and Safety Committees. This was in effect as of April 2019. The JHSC members at each location is based on the number of full-time employees at the respective location. The committee structure at each location is as follows:

- St. Thomas Aquinas High School - Six (6) committee members comprising of four (4) employee representatives and two (2) management representatives.
- St. John Paul II School - Six (6) committee members comprising of four (4) employee representatives and two (2) management representatives. From January 2023 onwards there were three (3) employee representatives as one committee member retired.
- Ecole Ste. Marguerite Bourgeoys School - Six (6) committee members comprising of four (4) employee representatives and two (2) management representatives. There were three worker representatives from September 2022-February 2023. March 2023 a 4<sup>th</sup> worker representative was identified and attended the meetings for the rest of the year.
- St. Louis School - Three (3) committee members comprising of one (2) employee representatives and one (1) management representative.
- St. John School - Two (2) committee members comprising of one (1) employee representative and one (1) management representative.
- Catholic Education Centre - Four (4) committee members comprising of three (3) employee representatives and one (1) management representative.

### Current Situation:

Continuing from last school year, the Health and Safety department in conjunction with the school administration continue to be proactive in ensuring the health and safety of students and staff. To reduce the spread of airborne viral particles and to increase ventilation in the school buildings, the following measures were taken.

- Increased the frequency of filter change for the HVAC units.
- Increased the frequency and volume of fresh air intake.
- Temporarily halted the recirculation of air in the HVAC system. So, there is continuous supply of fresh air in the building.
- Schools have enough portable air purifier units to be used in all classrooms at each school.

In addition to the above measures, all our facilities still have access to hand-sanitizing stations, and adequate supplies of personal protective equipment including facemasks, safety goggles, face shields, gloves, hand sanitizer etc.



## Kenora Catholic District School Board

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BRIEFING PAPER <sup>20</sup>

The location-based Joint Health and Safety Committee is scheduled to meet four (4) times in a school year. The Operations Supervisor – Custodian and the Operations Supervisor - Maintenance attend each meeting to provide guidance on the health and safety matters and act as a resource. As of June 2023, École Ste. Marguerite Bourgeoys, St. Thomas Aquinas High School and St. John School had four (4) meetings each. The Catholic Education Center had three (3) meetings, St. John Paul II School had two (2) meetings and St. Louis School had one (1) meeting.

The employee representative(s) at each location completes a monthly workplace inspection of the respective facility and rate the identified hazard/risk level as Low, Medium, or High based on a Risk Assessment Chart. In the meetings, the committee discusses the identified safety implications and makes necessary recommendations to management and employees to help resolve the health and safety issues. The high-risk implications were brought to the attention of the school administration and a maintenance work order is put in to address the safety implications.

### Budgetary/Financial Consideration:

The Health and Safety budget is assigned through the annual Operations grant. The department utilizes the available funds towards the employee training, personal protective equipment and health and safety tools and initiatives.

### Communications Plan:

To provide an annual health and safety report to the Board of Trustees. This information will be shared with all stakeholders through the June 20, 2023, Board meeting agenda and minutes which will be posted once approved by the Board.

### Recommendations:

That the Board of Trustees receive the information presented by Administration on the board level Health and Safety currently operating or planned throughout our organization.



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

BRIEFING PAPER <sup>21</sup>

<b>SUBJECT:</b>	Borrowing Resolution
<b>DATE:</b>	June 20, 2023
<b>PREPARED FOR:</b>	Regular Board Meeting
<b>AGENDA AREA:</b>	Public Session
<b>PREPARED BY:</b>	Alison Smith, Superintendent of Business, Facilities and Planning Services

### Background/History:

Annually the Board reviews the use of short-term borrowings for operating funds through the Board's bank, the Canadian Imperial Bank of Commerce (CIBC). This is both a requirement for the bank and a good practice.

### Current Situation:

The Board currently has an operating line of credit of \$5,000,000. In the fall of 2018, we increased our line of credit amount from \$3,000,000 to \$5,000,000 when the Ministry of Education implemented the new cash management strategy.

### Budgetary/Financial Consideration:

These funds have been used from time to time to manage temporary differences in cash flows throughout the school year. The operating line of credit supports timing differences between receiving transfer payments from the Ministry of Education and disbursements such as accounts payable and payroll.

### Communications Plan:

The signed and sealed Borrowing Resolution will be copied for the auditors and the original returned to the CIBC for the upcoming 2023-2024 school year.

### Recommendations:

That the Board renew the borrowing resolution with the Canadian Imperial Bank of Commerce for \$5,000,000.

## Kenora Catholic District School Board

### BORROWING RESOLUTION

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE KENORA CATHOLIC DISTRICT SCHOOL BOARD (THE “Board”)

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the “Act”), the Board considers it necessary to borrow the amount of up to **Five Million Dollars (\$5,000,000)** to meet, until current revenue is received, the current expenditures of the Board for the period commencing on **September 1, 2023** and ending on **August 31, 2024** (the “Period”).
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is **\$0**.
- D. The amount borrowed for current expenditures is within the Board’s Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

- 1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers’ acceptance from [Canadian Imperial Bank of Commerce (“CIBC”) OR the Bankers of the Board or from any other approved lender [Note: Either scenario would be acceptable but in the second scenario, we need to see evidence that CIBC is a Banker of the Board] authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate **Five Million Dollars (\$5,000,000)** to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to [CIBC OR the Bankers of the Board or to any other approved lender] promissory notes or bankers’ acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with [CIBC OR the Bankers of the Board or any other approved lender];
- 2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
- 3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;
- 4. The Treasurer is authorized and directed to deliver to [CIBC OR the Bankers of the Board or any other approved lender] from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

We hereby certify that the foregoing is a true and complete copy of a Resolution of the Board in the Province of Ontario, duly passed at a meeting of the Board and that this Resolution is in force and effect.

DATED this 20<sup>th</sup> day of June, 2023.

WITNESS the corporate seal

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Chair

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Secretary



# Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

**MINUTES OF MEETING**

**Tuesday  
June 6, 2023**

MEETING DATE:	Tuesday, June 6, 2023
LOCATION OF MEETING:	Training Room at the CEC - Microsoft Teams
SUBJECT OF MEETING:	School Parent Council Year-end Presentations
TIME OF MEETING:	5:00 PM – 6:00 PM

## **ATTENDED BY:**

	ATTENDANCE	PERSON	TITLE
1.	<input checked="" type="checkbox"/>	Teresa Gallik	Trustee - Chair
2.	<input checked="" type="checkbox"/>	Paul Landry	Trustee – Vice Chair
3.	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
4.	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
5.	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
6.	<input checked="" type="checkbox"/>	Jeffery White	Trustee
7.	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
8.	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
9.	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
10.	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent Education
11.	<input checked="" type="checkbox"/>	Jonathan Ranger	Manager of Financial Services
12.	<input checked="" type="checkbox"/>	Trina Henley	Executive Assistant to the Director of Education and Communications Officer
13.	<input checked="" type="checkbox"/>	Corinna Glazier Lisa Dumontier	St. John School, Principal Parent Council Representative
14.	<input checked="" type="checkbox"/>	Hilary Aitken	École Ste-Marguerite Bourgeoys, Principal
15.	<input checked="" type="checkbox"/>	Maureen Frankcom Chrysti Savage	St. Louis School, Principal St. Louis Parent Council
16.	<input checked="" type="checkbox"/>	Tammy Bush Travis Batters	St. John Paul II School Principal Parent Council Representative
17.	<input checked="" type="checkbox"/>	Kylie Hughes Mark Richards	St. Thomas Aquinas High School, Principal St. Thomas Aquinas High School, Vice Principal
18.	<input checked="" type="checkbox"/>	Cathy McQuillan	Recording Administrative Assistant

1. **Welcome** – Teresa Gallik

2. **Prayer** – Nicole Kurtz

3. **School Parent Council Presentations**

**St. John School: 3**

Corinna Glazier, Principal

Lisa Dumontier, St. John School Parent Council Representative



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

MINUTES OF MEETING

Wednesday  
June 6, 2023

### École Ste-Marguerite Bourgeoys: 5

Hilary Aitken, Principal,

### St. Louis School: 14

Maureen Frankcom, Principal,

Chrysti Savage, Catholic Parent Council Representative

### St. John Paul II School: 15

Tammy Bush - Principal

Travis Batters – Vice Principal

### St. Thomas Aquinas High School: 24

Kylie Hughes, Principal

Mark Richards, Vice Principal

### Catholic Parent Involvement Committee: 32

Nicole Kurtz: Director of Education

#### 4. Trustee Comments – Teresa Gallik

On behalf of all the trustees of the Kenora Catholic District School Board, Chair Gallik thanked all the school councils for their hard work and dedication for all the amazing work in our schools. She thanked the presenters for sharing their reports from their schools. She is always amazed at all the wonderful work being done by our parent councils in our school to the benefits to our students.

#### 5. Meeting Adjourned: 6:00 pm – Teresa Gallik



# ST. JOHN SCHOOL



## FINANCIALS

**BEGINNING BALANCE:**  
\$14159.00

**FUNDRAISING TOTAL:**  
\$8550.00

**ENDING BALANCE:**  
\$20807.00

**TOTAL GIVEN TO MUSIC PROGRAM- \$5000.00**

## SCHOOL COMMUNITY

### ST. JOHN'S SCHOOL IMPROVEMENT GOAL

St. John School Community has been focused on the following school improvement goal:

As a Leader in Me School, St. John School will use leadership principles as a school-wide model to increase our faith community, academic achievement, and home-school connections.

Our Catholic Parent Lighthouse Team has worked collaboratively with parents, students, and school staff to support this goal in the following ways:

- Support a model of leadership for all.
- Promote and advocate for St. John School within the community.
- Fundraise and volunteer to support the SJS travel team.
- Plan and fundraise for an outdoor learning space.
- Celebrate staff during Catholic Education Week.
- Strengthen our School-Parish connection.
- Organize school activities to encourage parent engagement.
- Financially support a variety of school initiatives when requested.
- Created a student handbook and provided input into Bully Awareness and Prevention Program.







## ACTIVITIES THROUGHOUT THE YEAR

1. Fundraising initiatives included:

- Christmas Market: Amazing school/community event
- Make it Sow Fundraiser
- Spring Basket Raffle
- Legion Meat Draw
- Muskoka coffee fundraiser

2. Support for SJS hosting Parish Mass at St. John the Apostle Church during Catholic Education Week and hosted Masses during Lent.

3. Catholic Education Week Activities:

Treats and gifts delivered to staff from students and families.

4. Support and promotion of Kindergarten Registration/SJS Family Night /Early Years Arts Festival/Book Club, etc.

5. Financial support for \$5000.00 in music equipment was raised through fundraising efforts.

6. Financial support for school events- Christmas Concert, Graduations, and our Year End Celebration.

## NEXT STEPS

1. CONTINUE TO SUPPORT HOME-SCHOOL CONNECTION.
2. FUNDRAISE FOR NEW OUTDOOR EQUIPMENT
3. SUPPORT SCHOOL ACTIVITIES THAT PROMOTE PARENT INVOLVEMENT AND SPECIAL EVENTS
4. HOST A WELCOME NIGHT FOR SJS FAMILIES





# Parent Council 2022-23

*Year-end  
Report*





# SMB School Improvement Goals

Français

Reading

Staff Culture

# Balances

Beginning of Year

\$

Income

\$91,964.07

Expenses

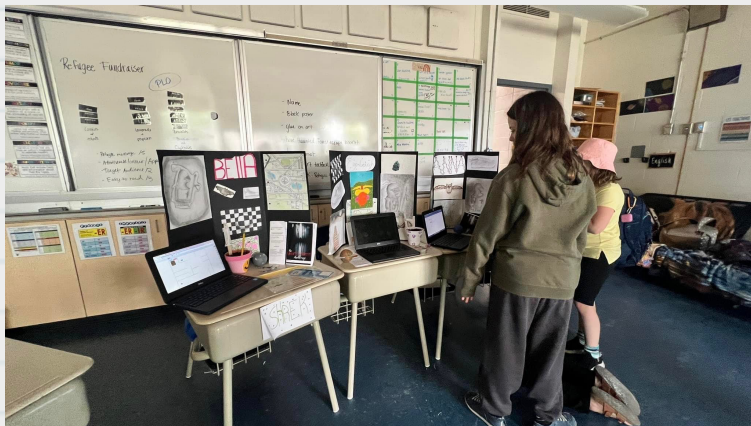
\$93,033.50

End of Year

\$ 42,064.01



# Classroom Activities



\$1,580.41

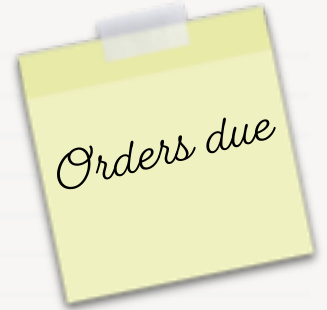
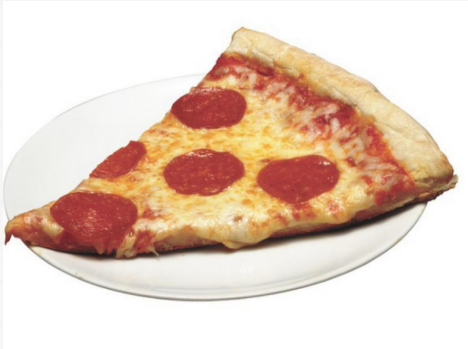
# Student Council





# Hot Lunches

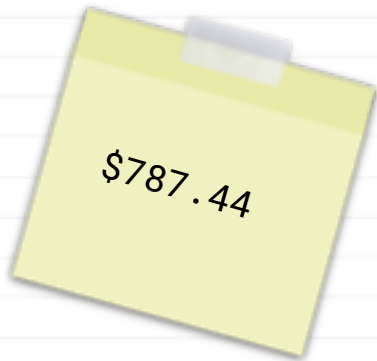
\$69,201.64



Local options are available daily.  
Rising costs increased spending for  
the hot lunch program in the 2022/23  
year

# Other

## Uncategorized Expenses



**Total Income:** \$91,964.07

**Total Expenses:** \$93,033.68

**Balance:** -\$1,069.61

# Next Steps



Meet the Teacher night becomes Meet the Family night

**SMB SIP GOALS**  
'22-'23

**WE ARE ONE**  
**WE ARE MANY**  
**MAIS TOUJOURS MIEUX ENSEMBLE**

**In His Image**  
By embodying Jesus' compassionate spirit in all of our interactions with each other, we will create a more inclusive learning community.

**We are ALL lifelong learners:**  
Using data, we will identify student needs in Reading and implement strategies to promote growth as measured by Acadience and Benchmarks and Student Confidence Surveys in grades 1-6 and Phonological screening tools in FDK at various points in the year.

**S'ENTRAIDER À S'ÉPANOUIR**



Continued Fundraising for  
Playground Equipment



# St. Louis School Council

*Partners in Education*

**2022-2023 School Year Report**



## Membership

Our School Council Executive this year was:

Co-chair - Chrysti Savage

Treasurer – Jasmine Wild

Secretary - Lana Goodman

Hot Lunch Coordinator – Ainslee Campbell

## Fundraising Events:

- Christmas Flower Sale
- Sysco
- Christmas cookies
- Basket Raffle at Christmas
- Lottery
- Hot lunch and Milk Program

## School Support and Donations

Money we made this year went to following things:

- Donated to the Down to Earth Nature Club for their presenters
- Fall Festival
- Buses for field trips
- Christmas luncheon for our students and staff
- Gr. 5/6 trip to Winnipeg
- Various class projects
- Open House BBQ in May
- Learning Festival in June

## Future Plans

Our future plans include supporting the projects of Living Arts at the school, purchasing new jerseys, continued support of Musicals and concerts, an Animals in Residence program, as well as support of more field trips and social events.

## Financial:

*Total Raised this year: \$5500 approximately*

*Funds on Hand: \$31, 138.589\**

\*Outstanding expenses remain for some Hot Lunch vendors, and committed funds for a BBQ and June activities

## Healthy Foods Exemption Days

Hot Dog and Chip Day (November) Gr. 5/6 Classes for their trip to Winnipeg

5 days in May and June for French Toast

4 additional days approved for school use, not yet used.



Academic Year 2022 - 2023

# St. John Paul II

## SCHOOL

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St. John Paul II School Council

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# Mission Statement

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We will work to support the spiritual, educational and community goals of our school and the Board.



We will strive to reinforce the channels of communication, involvement and accountability within our school community.



We will promote healthy living through good food choices and physical activity.

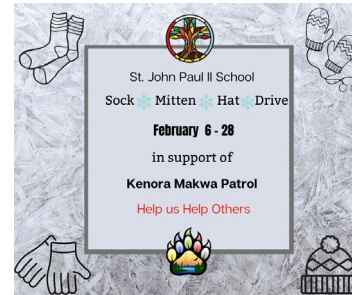
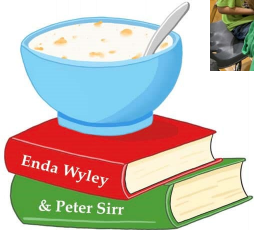


We will support environmental awareness through our school's eco initiatives.

Our school community is always looking for ways to give back. This year we were able to offer support both in school and out of school to various events and organizations.

- *Miracle Marathon donation: \$250*
- *Thanksgiving Soup lunch*
- *Halloween Spaghetti Dinner (Blood and Guts) and Pumpkin Carving*
- *Sock Drive for Makwa Patrol*
- *Books for breakfast with families*
- *Buns, Sandwiches and Fresh Fruit & Water drive for homeless*
- *CEW Faith Play Day*

Books  
for Breakfast



*'Do Unto Others'*



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# Hot Lunch Program

Supporting Local Businesses and providing lunch options for students.





# Fundraising Highlights



- Epicure: \$1,400
- Smile Cookie Campaign: \$3,000
- Raffle Tickets: \$3,073.20
- Santa Paws: \$800.25
- Misc. Raffles: \$1,552.00
- Online Auction: \$8500
- Brunch: TBD

Each year at St. John Paul II School, our Friends and Family Group (School Council), organizes fundraisers in support of projects and activities that are meaningful to our students. This year, we continued our big campaign with a focus on an inclusive playground upgrade for everyone in our community to enjoy!

Fundraising September 2022 \$21,281

Total Fundraising at June 1, 2023 is \$ 18,325

This puts us beyond our target goal of \$35,000!

Win a

## NO-STRESS NIGHT OUT

\$10 per ticket

FREE babysitting + \$100 gift card to a local restaurant

**6 WINNERS!**

BABYSITTING TO BE REDEEMED ON FRIDAY, MAR. 3 5:00-8:00 PM



**St. John Paul II School Fundraiser Draw**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Lot. Lic. #M810649

No. 0001

**St. John Paul II School Fundraiser Draw**

**1st Prize: \$3,000.00**  
**2nd Prize: \$2,000.00**  
**3rd Prize: \$1,000.00**  
**4 Prizes of \$250.00**

Draw Date: October 20, 2022 at 1:00 pm at St. John Paul II School

Tickets \$5.00      3,000 tickets printed      Lot. Lic. #M810649      No. 0001

# Grant Opportunities

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## Grant Opportunities:

- Jump Start: \$15,000 received
  - Tbay Tel: \$10,000 applied
  - Richardson Foundation: TBD
  - FCC Agr Fund: \$25,000 \* applied
- \* Next school year*



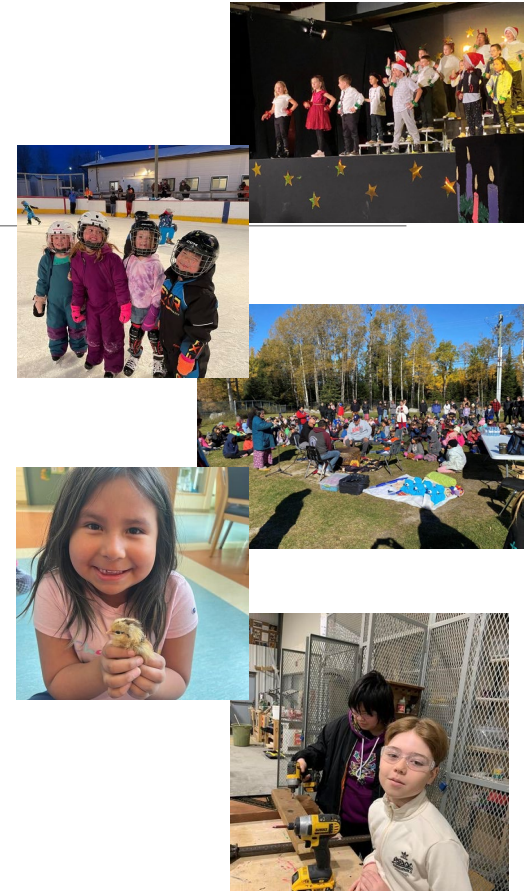
**Jumpstart<sup>®</sup>**  
**Bon départ<sup>MD</sup>**

# School Activities

*We had a very exciting school year!*

## Some activities we enjoyed together:

- Baby Chickens in the foyer
- Saints Fair and Saints week
- Field trips: Tadpoles, swimming lessons, Skiing, Ice fishing
- Spring Feast and Pow Wow along with a winter Pow wow
- Legacy projects
- Book Fair and Art Show
- Art Club and Band
- Ribbon Skirt workshop
- Family Skate Night and hockey academy
- Concerts



**Kenora Bed and Bale.com**



R.V. Park • Cabin & Camper Vacation Rentals  
Horse Motel • Animal Feed • Firewood • Farm

***We are excited to have our year end activity at Kenora Bed n' Bale on June 27<sup>th</sup>. The kids will get to enjoy ice cream, animals and fellow peers as the year comes to a close and we say farewell for the summer.***

# In Closing

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**Purpose:**

As a council, we have collaborated all our efforts on making our school community the very best possible for ALL our students. This is the final push to build the playground we have worked so hard to make possible the past few years.

**Balance:**

Current Balance on Account: \$39,606

**Plan:**

We plan to carry our balance forward as we are SO close to reaching our goal for an all inclusive, accessible playground!

**Vision:**

Look forward to seeing new playground features in 2023/2024 School Year! We did it!!



Our students, staff, families and entire St. John Paul II community greatly appreciate the support given this school year!

From all of us at 'Friends and Family', we thank you and wish you a wonderful summer.



*St. Thomas Aquinas*  
Year End Report  
2022-2023





25

# #SAINTS Family SERIES

FUN EVENTS FOR THE WHOLE FAMILY!

**DATES**  
THROUGHOUT THE  
SCHOOL YEAR

**NO FEE**

**FOOD PROVIDED**



STAY TUNED FOR MORE INFORMATION COMING LATE SUMMER!

## Events at STAHS

**GRADE 6**  
**SAINTS FAIR**

**FUN** ALL FAMILIES INTERESTED IN ST. THOMAS AQUINAS HIGH SCHOOL ARE INVITED!

**FOOD** BURGERS, COTTON CANDY, MINI DONUTS

**GAMES** FACE PAINT, MINI PUTT, PLINKO, RING TOSS

**AND MORE!**

**EVERYONE WELCOME**

**JUNE 1 THURSDAY**  
5:00-6:30 PM  
AT ST. THOMAS AQUINAS

604760  
**ADMIT ONE**  
604760

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# SAINTS WEEK

MAY 15-19

**TUESDAY 16 ALL-CATHOLIC BADMINTON CHAMPIONSHIPS**  
ALL DAY

**TUESDAY 16 FAMILY EXPLORATORY**  
5:00-6:00 PM

**THURSDAY 18 St. Thomas Aquinas's SPRING CONCERT**  
7:00 PM  
SONGS FROM THE SCREEN

**FRIDAY 19 ZIIGWANG WIIKONENG SPRING FEAST & POW WOW**  
11:00 AM  
AT ST. JOHN PAUL II SCHOOL (SEE LIST ONE FOR VENUE)

MORE INFORMATION WILL BE SHARED ON EACH EVENT!

# Lettuce Heads

## GARDEN GROUP

Join us once every two weeks in the Chapel! Listen to announcements & TVs for exact dates.

Students maintain the garden towers, get to choose what seeds/plants we grow, learn to properly take care of a variety of foods, and enjoy each others' company. We discuss what we want to do with the harvests for students at the school and plan events such as a free salad day. Come join the Lettuce Heads!

Any student or parent volunteers welcome!

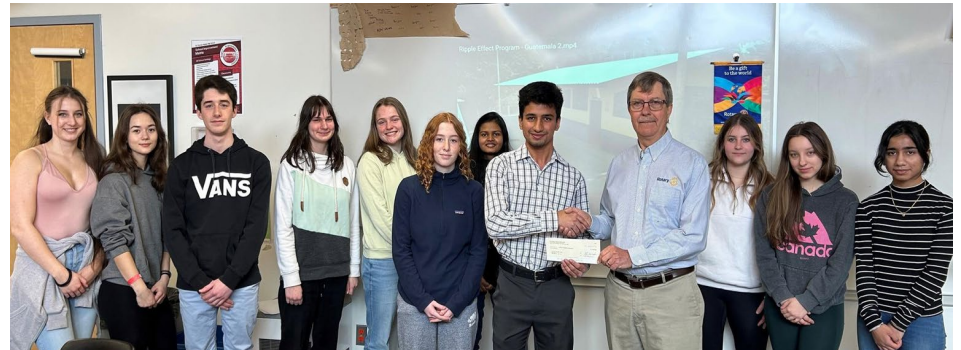
**Students can earn volunteer hours at lunch.**



The Interact Club raised \$650 to help pay for the tuition of a student in Guatamala.

## Groups & Clubs

Lettuce Head Group grows produce in the school and then uses it to provide lunches, snacks and baking for the students at STAHS.





Trips are back on ~ The *2024 Europe Trip* is capped at 45 students and there are 70 students attending the *Toronto Trip* coming up June 5-9!



*Saints*  
**ENGLAND  
AND FRANCE**  
*2024*

**Senior Travel Club**  
First meeting Wednesday, Oct. 12  
in the TA Chapel. All current  
Gr. 9-11 students welcome!



*Grade 8*  
**SAINTS IN  
TORONTO**  
*2023*

**Virtual Parent Meeting**  
Parents/Guardians of current Grade 8  
students are invited to the first meeting  
for the Grade 8 Toronto Trip  
*Monday, Nov. 7 - 7:00 p.m.*





# Athletics



*Wendy Fisher*  
PHOTOGRAPHS





# FNMI Activities

Imagine A Canada Week:

## Nagishkotatitaa

(Na-gish-ko-ta-te-daa)

Meaning: "Coming Together"

In recognition of June being Canada's month of Indigenous People, the STAHS Imagine a Canada Committee will pay tribute our Anishinaabe communities by having a four-day celebration to learn more about Ojibwe History, Art and Culture. Come learn and celebrate together!

May 29-June 01, 2023

### Monday:

Construction of the STAHS's Teepee. Prayer and Smudge by Elder Terry Skead. Truth and Reconciliation Mural in the foyer together with our Community Benders.

### Tuesday:

Traditional dance demonstrations by the Teepee by our own STAHS students. Learn how to enter the Powwow Circle and basic footwork.

### Wednesday:

LUNCH: Wild rice soup and traditional bannock for all.  
Rabbit Lake Trail Walk to becoming an ally of the Anishinaabe People.

### Thursday:

Traditional Drumming by the Teepee led by our Elder Terry Skead and accompanied by STAHS drummers.

### Daily:

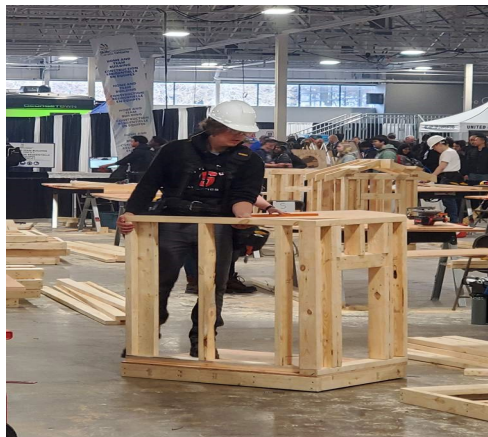
Learn a new Ojibwe word or phrase daily.  
Teachers can book the Teepee as an outside classroom all week long!



- New FNMI Youth Council
- Dancers
- Binese Drummers
- Ribbon Skirts

# Arts & Music

Our students continue to share their many talents in all areas of the ARTS





**Thank you for your continued support of**  
*St. Thomas Aquinas High School*



**Have a wonderful summer!**



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

**Catholic Parent Involvement  
Committee Year End  
Presentation to Trustees  
June 6, 2023  
5:00 pm**

MEETING DATE:	Tuesday, June 6 <sup>th</sup> , 2023
LOCATION OF MEETING:	CEC Training Room
SUBJECT OF MEETING:	Catholic Parent Involvement Committee Yearly Report to the Trustees
TIME OF MEETING:	5:00 PM – 6:00 PM

### Committee members:

<b>Kathleen Holmstrom</b>	St. Thomas Aquinas High School Representative
<b>Tressa Main</b>	St. Louis School Parent Representative & Vice Chair
<b>Angela McEvoy</b>	St. Louis School Parent Representative & Vice Chair
<b>Gianna Poltronetti</b>	St. John School Parent Representative
<b>Amy McCann</b>	École Ste-Marguerite Bourgeoys Parent Representative
<b>Grace Dunford</b>	St. John Paull II Parent Representative
<b>Michelle Kurtz</b>	St. John Paull II Parent Representative
<b>Randi Casey</b>	Northwestern Health Unit Community Representative
<b>Nicole Kurtz</b>	Director of Education
<b>Hilary Aitken</b>	École Ste-Marguerite Bourgeoys – Principal Representative
<b>Kylie Hughes</b>	St. Thomas Aquinas High School Principal
<b>Mark Richards</b>	St. Thomas Aquinas High School Vice Principal
<b>Teresa Gallik</b>	Chair - Trustee
<b>Paul Laundry</b>	Vice Chair - Trustee
<b>Derek Favreau</b>	Trustee Representative
<b>Angela Bishop</b>	Trustee Representative
<b>Cathy McQuillan</b>	Recording Secretary

### Our purpose:

To support, encourage and enhance parent engagement at the board level to improve student achievement and well being.

To provide advice to the board on parent engagement, communicate and support school councils and undertake activities to help parents support their children's learning at home and at school.

### Presentations:

The Ministry of Education has been meeting quarterly with PIC chairs and board PIC leads from across Ontario to provide updates and discuss challenges and successes. Nicole Kurtz attended these virtual meetings and reported to our Catholic Parent Involvement Committee.



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Committee Year End  
Presentation to Trustees  
June 6, 2023  
5:00 pm**

We were very happy to have the opportunity to offer a hybrid option for our Catholic Parent Committee Meetings this year. For those able to meet in person we met at the Catholic Education Center for our four meetings this year, and those who preferred joined via Microsoft Teams.

Director of Education, Nicole Kurtz, has provided updates from the board level and from the Ministry of Education at each meeting. This year, the CPIC committee was provided the opportunity to provide feedback and input on the 2023-2024 School Year Calendar that was sent to the regional committee for consideration for the development of the draft calendars to be voted on.

We had the following presentations this year:

1. Parent Representative from each school provided updates on the activities from their respective school communities, and all are always amazed and enjoy hearing all the activities that are happening at each school!
2. Hilary Aitken, the principal representative provided updates from the administrator group, including the wonderful news of a return to normal post-pandemic, including field trips!
3. In the Fall of 2022, Natash Tsevende presented on the plan for a parent book club on the book, 'How to Talk so Kids will Listen & How to Listen so Kids will Talk' by Adele Faber & Elaine Mazlish. Then in the spring of 2023 Natasha Tsevende and Sue Devlin returned to update the CPIC group on the enormous success of the book clubs in Kenora and Red Lake.
4. Mariette Martineau & Marnie Buffett in the fall presented their plan for the 2022-2023 school year for the Family Events at each school. Then in the spring Marnie presented to the group a debrief of the successes of the events.
5. The Literacy Team (Leanne Chisholm, Andrea Batters and Marie Buffett) presented on The Science of Reading and the work that has occurred at the elementary schools due to the changes in reading instruction including the implementation of early reading screeners.

The Northwestern Health Unit has supported us throughout this year. Randi Casey provided information and updates from the NWHU including routine immunization clinics, encouraging everyone to stay home if unwell, and the Northern Fruit and Vegetable Program.

### Next Steps:

At the beginning of the 2023-2024 school year the CPIC will discuss activities to support students, parents, and staff furthering making our school communities successful, including the potential of each school hosting weekend family gym events.



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## SEAC Committee Report 2022-2023

### Annual SEAC Report to the Board of Trustees For the year ended August 25, 2023

#### SEAC Committee Members and Meeting Attendance

##### Committee before October 24, 2023 Municipal Election

Name	Title	23-Sep-22	21-Oct-22
Norine Schram	Chair - <b>Voting</b> Member at Large	x	
Dianne VanderZande	Vice- Chair - <b>Voting</b> Member at Large	x	x
Dianne Griffiths	<b>Voting</b> Member at Large	x	x
Erica Murray	<b>Voting</b> KACL Representative	x	x
Shirley Jette	<b>Voting</b> Harmony Centre for Community Living Red Lake		x
Joel Willett	<b>Voting</b> FIREFLY Representative	x	
Anne Sweeney	<b>Voting</b> Trustee Representative	x	x
Nicole Kurtz	KCDSB - Director of Education	x	x
Andrea Batters	KCDSB Special Education Coordinator	x	x
Cathy McQuillan	Recording Secretary	x	x

##### Committee after October 24, 2023 Municipal Election

Name	Title	18-Nov 2022	9-Dec 2022	13-Jan 2023	17-Feb 2023	24-Mar 2023	14-Apr 2023	18-May 2023	16-Jun 2023
Joel Willett	<b>Voting</b> - Chair - FIREFLY Representative	x	x	x	x	x	x	x	
Diane VanderZande	<b>Voting</b> - Vice- Chair - Member at Large	x	x			x	x	x	
Dianne Griffiths	<b>Voting</b> Member at Large	x			x	x	x	x	
Erica Murray	<b>Voting</b> KACL Representative	x		x	x	x	x		
Shirley Jette	<b>Voting</b> Harmony Centre for Community Living Red Lake	x	x	x	x			x	
Marie Lundin	<b>Voting</b> Trustee Representative	x	x		x	x	x	x	
Anne Sweeney	<b>Voting</b> Member at Large	x	x	x	x	x	x		
Nicole Kurtz	KCDSB Director of Education	x	x	x	x	x	x	x	
Andrea Batters	KCDSB Special Education Coordinator	x	x	x	x	x	x	x	
Cathy McQuillan	Recording Secretary	x	x	x		x	x	x	





## Kenora Catholic District School Board

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## SEAC Committee Report 2022-2023

### 1. New Business

#### September 23, 2022

- Approve SEAC recruitment advertisement to be placed in the Kenora Miner and News, October 6th edition and on the KCDSB website, and a letter home to parents. Nicole Kurtz also shared with the FNMI Advisory Committee. Invitation to WNHAC, Kenora Métis Nation of Ontario, Harmony House, FNMI Advisory Committee, KCDSB Parent Letter, KCDSB Website, KCDSB Facebook
- KCDSB will be partnering with KPDSB and KACL to bring Michael to Kenora November 22-24

#### November 18, 2022:

- Reschedule January 2023 SEAC meeting at SMB to Friday, January 13, 2023
- 2023-2024 School Year Calendar Consultation – Nicole Kurtz

#### February 17, 2023

- A new Computer Studies curriculum, beginning with a new Grade 10 course to be implemented in September 2023.
- A new Technological Education curriculum, beginning with revised Grade 9 and Grade 10 courses to be offered in September 2024.
- Literacy Team – Reading Screening at KCDSB
- Videos from EQAO to Parents/Caregivers
- EQAO - Grades 3 & 6
- EQAO - Grade 9 Math
- EQAO - Ontario Secondary School Literacy Test

#### March 24, 2023:

- Elementary Language, Grades 1-8, and Grade 9 English
- On February 28, 2023, the Minister announced the revision of the elementary Language curriculum and a new de-streamed Grade 9 English course to align with scientific, evidence-based approaches that emphasize direct, explicit and systematic instruction.
- The new de-streamed English, Grade 9 course (ENL1W) replaces English, Grade 9, Academic (ENG1D). As of September 2023, English, Grade 9, Academic (ENG1D) should not be offered, and the associated course code will expire at the end of the 2022-23 school year. Please note, English, Grade 9, Applied (ENG1P) expired September 1, 2022.
- English, Grade 9 (ENL1W)
- Course description: This course enables students to continue to develop and consolidate the foundational knowledge and skills that they need for reading, writing, and oral and visual communication. Throughout the course, students will continue to enhance their media literacy and critical literacy skills, and to develop and apply transferable skills, including digital literacy. Students will also make connections to their lived experiences and to society and increase their understanding of the importance of language and literacy across the curriculum.

#### April 14, 2023:

- **Special Education Plan Updates**

**Motion #1:** THAT, since SEAC has completed its consultations: and its annual review of the Board's Special Education Plan/Manual and consulted on the



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## SEAC Committee Report 2022-2023

checklist, SEAC approve the April 14, 2023 amendments to the Special Education Plan/Manual as presented.

**Moved by: Joel Willett**

**Seconded by: Marie Lundin**

**Motion #2:** SEAC recommends that the Board approves the April 14, 2023 amendments to the Special Education Plan/Manual as presented and further, that the Board forwards the amendments and the requested checklist along with the Report to the Ministry of Education.

**Moved by: Diane VanderZande**

**Seconded by: Dianne Griffiths**

2. **Professional Development:** Due to Municipal Elections the committee decided to wait until the November 18, 2022, SEAC meeting to begin Professional Development.

**November 18, 2022:**

Role of the Special Education Advisory Committee (SEAC) <http://www.paac-seac.ca/> -

- Special Education Terminology & Acronyms

**December 9, 2022:**

- Creating Your Future -Xello – C. Melenchenko, KCDSB Experiential Learning Lead
- Today's ABA – Sarah Pyzer – Positive Behavioural Interventions and Support Lead

**February 17, 2023: Northern Adjustment Funding**

- Each year, for about the past five years or so the NSI funding is supplied to northern boards due to our remote location.
- Andrea reviewed the funding priorities.
- Student Psych Services
- Regional Tele-service
- Urgent Response Teams – As needed and apply to NSI, for temporary special education service providers will provide 'on the ground' support.
- Cotermious Board Response personnel – Building partnerships with other boards for joint projects.
- Regional Social Work Support with a clinician at Firefly
- Mental Health Intervention
- Integrated Services for Northern Children (ISNC) – we share with Keewatin Patricia and Northwest Catholic
- The Science of Reading – New this year, PD plan for staff
- ESL/ELL Training – New this year.
- Universal Design for Learning – New this year, funds for PD
- Funding for teachers who want to take a special education course.

**April 14, 2023:**

- A Parents Guide to Special Education
- IPRC Process

**May 16, 2023:**

- Special Education Financial Presentation: Alison Smith



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## SEAC Committee Report 2022-2023

### 3. Correspondence:

**Letters Received:** Durham District School Board – SIP Funding Letter November 22, 2022 **Letters**

**Sent:** Letter in Support of Hamilton-Wentworth District School Board, February 17, 2023

### 4. School Updates:

January 13, 2023: École Ste-Marguerite Bourgeoys

February 17, 2023: St. Louis School

March 24, 2023: St. John Paul II School

April 14, 2023: St. Thomas Aquinas High School – Moved to June 16, 2023, SEAC Meeting

May 1, 2023: St. John School

### 5. Agency Reports:

#### **FIREFLY: Joel Willett**

##### **September 23, 2023:**

- Covid 19 Protocols: Clinicians will still be wearing masks when they are with clients and when they are in schools.
- The agency made good headway on the Occupational Therapy waiting list over the summer. Our OTs were able to offer services over the summer.
- Urgent Response service is up and running and we are taking referrals for children with ASD diagnosis who are having behaviors that are of urgent need. We need to respond with service within a week for those families in a crisis situation.
- Children's Mental Health is fully staffed. We still have a number of vacancies in Speech Pathology. They will be looking at priority needs when working with the schools. We do have Communication Disorder Assistants and we are trying to get a program to have support staff provide service.
- Occupational Therapy is recruiting for one therapist in Sioux Lookout.
- We are always recruiting Physio Therapists, but we are managing.
- FIREFLY is preparing for an accreditation process next week in our Kenora and Sioux Lookout offices.

##### **November 18, 2022:**

- FIREFLY has been awarded Exemplary Standing from Accreditation Canada

##### **December 9, 2022:**

- We currently have 4 CYMH counsellors off on leave, resulting in a waitlist in Kenora and Red Lake.
- SmartStart Hub is fully implemented, and we are excited to have the NWHU as a new partner in the Hub.
- Working on implementing OCEAN online referrals – understand KCDSB is also on OCEAN that will enable faster, more effective/efficient referral pathways from school to FIREFLY.
- FIREFLY was selected as one of 6 pilot sites for "One Stop Talk," a provincial walk-in. Currently, the pilot is in a testing phase with waitlist clients having access. Hope to hear soon about the next phases. Children, youth, or caregivers can access a single session immediately by phone, chat, or video. (Not crisis response).
- Just wrapping up a DBT group and Trip P Parenting group in Kenora. Planning for a SNAP group in the new year.
- New Speech Language Pathologist, Rehabilitation Assistant and Applied Behavior Analysis Therapist starting January 2023!



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## SEAC Committee Report 2022-2023

- Clinical learning placements in January 2023: 3 OT students Kenora (1 with Child and Youth Development and 2 with Child and Youth Mental Health)
- School Support Program: survey was sent out to behavior team leads at each school board to collect info on needs and wants of their boards/schools and professional learning. Program supports to kick off in January 2023.

### February 17, 2023:

- School Support Program – accepting referrals for 1:1 client support with Applied Behavior Analysis (ABA) team – clients must have a diagnosis of Autism Spectrum Disorder (ASD) and be registered with Ontario Autism Program (OAP) and in need of transitional supports
- Entry to School Program – 8 clients registered across the region and ready to begin their 6 months of direct service starting April 1, 2023. No new students from KCDSB, but one just finishing first 6 months of direct service and moving into transitional supports phase for 2nd 6 months.
- Urgent Response – servicing clients across Kenora/Rainy River region as well as Thunder Bay. For clients with ASD diagnosis and registered with OAP.
- Picky Eaters workshop – provided by OT/SLP/dietician first one was provided and future sessions will be offered. The Complex Feeding clinic has started to accept referrals and see clients.
- Augmentative and Alternative Communication – SLP trained in Assistive Devices Program and OT completing training in coming months to be able to best support clients with both verbal and written output communication needs.
- One Stop Talk

### March 24, 2023:

- FIREFLY will be training on a new appointment booking system they will be implementing is called Coconut. Families will be able to book their own appointments for services.
- The General Referral Form for School Support Programs is being updated.

### May 16, 2023:

- One Stop Talk, our new virtual counselling support is now available at: [OneSTopTalk.ca](http://OneSTopTalk.ca) or call 1-855-416-8255  
FIREFLY Occupational and Speech teams with support from Mental Health will be offering summer camps that are by invitation for clients.

### Kenora Association for Community Living: Erica Murray

#### September 23, 2022:

- One staff is currently training in Youth Employment with a special focus on High School Co-Op opportunities. We recognize the importance of lifelong skill building opportunities, employment opportunities, and community connections that occur during Co-Op placements for youth.
- One staff is in discussion with FIREFLY to work towards and adapted Entry to School Program for youth transitioning into high school. The Entry to School Program is funded by OAP, targeted towards children aged 3-6 diagnosed with ASD. Staff hope to discuss the model with FIREFLY to discover what key factors may be implemented with youth transitioning into high school, not specific to youth diagnoses with ASD.
- Staff are participating in training opportunities to develop a more diverse understanding of ASD and FASD.

#### October 21, 2022:

- Circles of Security facilitation in planning phase. Facilitations will not be held until the new year.



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## SEAC Committee Report 2022-2023

- We have welcomed two new staff to the team: Stacey Francis and Erika Lindquist. Their role is based in Children's Services as Community Consultants with additional roles as KACL's Kids' Zone Resource. These roles are still in development.

### **November 18, 2023:**

- Erica reported that KACL has hired Stacey Socholotuk as the Manager of Infant and Child Development.

### **January 13, 2022:**

- Circles of Security will begin its first run (offered first to Children's Service Family's, registration closed) from January 23rd to March 27th, with no sessions Family Day or March break. After the first run, the Circle of Security team will re-group to discuss the next sessions for community members. The Circles of Security Team can be contacted via email: [cosp@kacl.ca](mailto:cosp@kacl.ca)

### **April 14, 2023:**

- New KACL website is up and running: <https://www.kacl.ca/>
- KACL will be running two, three-week summer employment programs, for youth ages 13-18.

### **Harmony Centre for Community Living Red Lake: Shirley Jette**

#### **November 18, 2022:**

- Shirley wanted to thank the SEAC for welcoming her as a member.

#### **December 9, 2022:**

- Shirley Jette reported they have some vacancies coming up in some programs that will be filled through the Developmental Services Ontario (DSO)

#### **May 16, 2023:**

- Shirley reported she has been recertified as an instructor for CPI for her Agency.

## **6. Reports from Members-at-Large:**

Dianne Griffiths: Nothing to report

Diane VanderZande: Nothing to report

### **Norine Schram:**

- September 23, 2022: Norine informed the committee that this will be her last meeting. It has been an honour to be a SEAC member and Chair all these years. She has enjoyed working with the members and with the Kenora Catholic District School Board.

### **Anne Sweeney:**

#### **November 18, 2022:**

- Anne thanked the SEAC and the Board of Trustees for accepting her as a member at large on the SEAC committee.

## **7. Trustee Reports:**

**Anne Sweeney** reported on the Board Meetings held on: June 21, September 20, October 18, 2022

**Marie Lundin** reported on the Board Meetings held on: November 15, December 13, 2022, January 17, February 21, March 28, April 18, 2023



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## SEAC Committee Report 2022-2023

### 8. Special Education Coordinator Reports

#### September 23, 2022, Andrea Batters reported on:

- The KCDSB In-School Team (IST) school administrator and learning resource teacher assignment for the 2022-2023 school year.
- The Ministry of Education's Transition to School funding to support individualized student assistance measures for KCDSB students during the two weeks preceding the return to school
- The opening PD Day activities (Opening Masses, School-based staff meetings, and Safe-School Health & Safety Training)

#### October 21, 2022, Andrea Batters reported on:

- An overview of the Professional Development (PD) day learning sessions focusing on Learning Recovery topics relating to curriculum, special education, mental health and transitions.
- The working session for Learning Resource Teachers (LRTs) on IEPs with Carolyn Treadgold
- New LRT Empower Reading Program training

#### November 18, 2022, Andrea Batters reported on:

- Upcoming visit by authentic inclusion advocate and public speaker Michael Jaques'
- The upcoming Fall Regional Special Education Committee (RSEC) on November 29 and 30.

#### December 9, 2022, Andrea Batters reported on:

- Michael Jaques' presentations to KCDSB students, staff, and the community about authentic inclusion, goal setting, strategies for accommodations, and overcoming challenges—including to educators on the systemwide PD day and in the Community Presentation evening event held at Ecole Ste Marguerite Bourgeoys
- The Fall Regional Special Education Committee on Tuesday, November 29 and Wednesday, November 30 where Ministry of Special Education, OAP Entry to School Program, Northern Adjustment Funding Updates, Inclusion & Equity presentation by Shelly Moore.

#### January 13, 2023, Andrea Batters reported on:

- Our Early Literacy Team's presentation to KCDSB's Board of Trustees on Early Literacy Supports
- Her presentation to the Instructional Services teachers on Tips for Designing Accessible Presentations & Learning Materials
- The upcoming systemwide PD day sessions on leading Family-focused events by Jean Clinton) and Universal Protocol and Today's ABA by Dr. Greg Hanley.

#### February 17, 2023, Andrea Batters reported on:

- Her presentation to the Instructional Services teachers on Tips for Designing Accessible Presentations & Learning Materials
- The upcoming systemwide PD day sessions on leading Family-focused events.
- The Early Literacy Supports for Structured Literacy programming which include the Acadience Reading progress checks,
- The PD Day presentations by Dr. Jean Clinton and Dr. Greg Hanley's Universal Protocol and Today's ABA. Both speakers emphasized the importance of positive educator – student and educator – parent relationships
- My presentation on Neurodiversity & Inclusive Language and the upcoming presentation by Sue Devlin on working within systems to promote positive student mental health
- The topics covered during the Winter Regional Special Education Committee (RSEC) meeting on February 16, which included Ministry of Education Updates & Presentation on the Provincial Demonstration School Branch Programs, Northern Adjustment Funding Updates, Jordan's Principle presentation, Legal Presentation by Lauri Reesor on Exclusions & Suspensions for Students with Disabilities.





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## SEAC Committee Report 2022-2023

### March 24, 2023, Andrea Batters reported on:

- The Term/Semester 2 IEPs and the Special Education Module on our Aspen Student Information System
- Progress checks and individualized, evidence-based literacy program material supports
- Standardized In-School Assessment Training and Testing Measures

### April 14, 2023, Andrea Batters reported on:

- The KCDSB Special Education Educator Survey inviting feedback about Special Education processes
- The April 21 PD Day including Early Literacy Supports for Structured Literacy programming which include the Acadience Reading progress checks,
- The PD Day presentations by Dr. Jean Clinton and Dr. Greg Hanley's Universal Protocol and Today's ABA. Both speakers emphasized the importance of positive educator – student and educator – parent relationships
- My presentation on Neurodiversity & Inclusive Language and the upcoming presentation by Sue Devlin on working within systems to promote positive student mental health
- The topics covered during the Winter Regional Special Education Committee (RSEC) meeting on February 16, which included Ministry of Education Updates & Presentation on the Provincial Demonstration School Branch Programs, Northern Adjustment Funding Updates, Jordan's Principle presentation, Legal Presentation by Lauri Reesor on Exclusions & Suspensions for Students with Disabilities.

### May 16, 2023, Andrea Batters reported on:

- The learning sessions on the April 21 PD day included
  - Family-Centric Learning: Promoting a New Way of Thinking About Families, presented by Dr. Debbie Pushor (University of Saskatchewan)
  - Cultural Sensitivity, presented by Kevin Tacan (Brandon University), and Elements of the Science of Reading with Dr. Stephanie Stollar (Mount St. Joseph University)

The presentations were geared by panel (elementary & secondary), and provided educators with opportunities for personal reflection and school-based applications.
- In-School Teams are in the midst of the spring Identification, Placement & Review Committee (IPRC) meetings as they prepare student program reviews for the 2023-2024 school year.
- There will be a **Professional Development (PD) day on June 12**. Learning this day for Educational Assistants will be led by Dr. Cammilleri, a Board Certified and Licensed Behaviour Analyst and Special Education Administrator who will continue the work of Dr. Greg Hanley and the First Things First (FTF) team on Universal Protocol and Today's Applied Behaviour Analysis (ABA).

By the signature noted below, we attest that we have discharged our duties and responsibilities under Ontario Regulation (O. Reg. 464/97), Special Education Advisory Committees.

On behalf of the SEAC committee

SEAC Committee Chair

Joel Willett