



Kenora Catholic District School Board
 We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

REGULAR BOARD MEETING

Meeting Report

April 18, 2023



MEETING DATE:	April 18, 2023
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 7:44 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	EF	<input checked="" type="checkbox"/>	Elizabeth Favreau	Student Trustee
5.	JP	<input checked="" type="checkbox"/>	Joshua Pitt	Student Trustee
6.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
7.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
8.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
9.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
10.	NK	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
11.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
12.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
13.	ZK	<input checked="" type="checkbox"/>	Zhaawan Kavanaugh	Student Trustee

AGENDA

- OPENING PRAYER** – Vice Principal Andrea Sachowski opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – All Trustees were noted as present.



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3. COMMITTEE OF THE WHOLE

Motion #033 Moved by Derek Favreau
Seconded by Marie Lundin
Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

4. DECLARATIONS OF PECUNIARY INTEREST - NIL

5. CONSIDERATION AND APPROVAL OF THE AGENDA

Motion #034 Moved by Derek Favreau
Seconded by Paul Landry
Recommendation:

THAT the agenda be approved as presented.

Carried.

6. CONFIRMATION OF MINUTES

Motion #35 Moved by Jeffrey White
Seconded by Lorne Temple
Recommendation:

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of March 28, 2023, be approved as circulated.

Carried.

7. BUSINESS ARISING FROM THE MINUTES

8. DELEGATIONS AND PRESENTATIONS

8.1 École Ste-Marguerite Bourgeoys – **Hilary Aitken**

Principal Hilary Aitken provided an overview of the school improvement goals, which focus on improving reading and oral language skills for all students and professional learning for educators.

École Ste-Marguerite Bourgeoys has established a collaborative team of passionate educators who are working together in a professional learning community, embracing the new literacy systems and adapting tools to support the French Immersion curriculum. The school team has established literacy benchmarks and goals for each student, tracking reading progress throughout the school year.



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8.2 Student Trustee Report – **E. Favreau, Z. Kavanaugh, and J. Pitt**

Student Trustees Elizabeth Favreau, Josh Pitt, and Zhaawan Kavanaugh provided a report on the activities and initiatives happening at St. Thomas Aquinas High School during April. The school is hosting prayer services for Easter and preparing for the Spring Concert.

For sports, soccer is preparing for the new season. Elections for the position of Student Trustee have concluded, and the results will be announced.

Students are preparing for midterms, culminating projects, and looking forward to Prom on May 26 and Graduation on June 28.

9. POLICY GOVERNANCE

9.1 Approval of Minutes

Motion #036 Moved by Marie Lundin

Seconded by Derek Favreau

Recommendation:

THAT the report of the Policy Governance Committee meeting of April 4, 2023, be approved as presented.

Carried.

9.2 Policy

9.2.1 Policy #4 – Delegation of Authority – **N. Kurtz**

Motion #037 Moved by Paul Landry

Seconded by Lorne Temple

Recommendation:

THAT the Board approve the revisions to Policy #4 – Delegation of Authority effective immediately.

Carried.

9.2.2 Policy #15 – Pupil Accommodation Review – **N. Kurtz**

Motion #038 Moved by Derek Favreau

Seconded by Marie Lundin

Recommendation:

THAT the Board approve the review of Policy #15 – Pupil Accommodation Review effective immediately.

Carried.



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GROWING



INVESTING



ENGAGING

9.3 Personnel

9.3.1 Student Trustee Appointments – **N. Kurtz**

Director Nicole Kurtz reported on the 2023 Student Trustee election process at St. Thomas Aquinas High School. Nominations opened on April 6, closed on April 13, and ballots were cast by students on April 17. Joshua Pitt will continue for a second year as the mentor Student Trustee, while Jesse Peterson and Ben Favreau were elected to the position of Student Trustee and will start their term on August 1, 2023.

Motion #039 Moved by Jeffrey White

Seconded by Angela Bishop

Recommendation:

THAT the Board approve the recommendation to appoint Joshua Pitt, Jesse Peterson, and Benjamin Favreau to the position of Student Trustee from August 1, 2023, to July 31, 2024.

Carried.

9.3.2 Resignation of Frank Caruso – **Jeffrey White**

Trustee Jeffrey White briefly highlighted Frank Caruso's career at the Kenora Catholic District School Board. The Board of Trustees thanked Frank Caruso for his dedicated years of service.

Motion #040 Moved by Jeffrey White

Seconded by Paul Landry

Recommendation:

THAT The Board approve the resignation of Frank Caruso for the purpose of retirement effective March 31, 2023, with regret.

9.4 Property

9.5 Finance

9.6 Program

9.7 Negotiations

9.8 Other

9.8.1 2023 Catholic Education Week – “We Are Many, We Are One” – **N. Kurtz**

Nicole Kurtz provided an overview of 2023 Catholic Education Week and reported on the retreats in Kenora and Red Lake and the prayer services, and school activities. Catholic Education Week is April 30 – May 5 and is a wonderful opportunity to celebrate the gift of Catholic education.



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9.8.2 May 16, 2023, Board Meeting in Red Lake – **N. Kurtz**

Nicole Kurtz reported that a delegation of Trustees and administration are travelling to Red Lake on May 16 for the Board Meeting, luncheon with Mayor Mota of the Municipality of Red Lake, and the Special Education Advisory Committee Meeting. Trustees received a travel itinerary.

While Trustees attend the Board Meeting at St. John School on May 16, the Catholic Education Centre in Kenora will also be hosting the Board Meeting for visitors, Student Trustees, and presenters, and the meeting is accessible via Microsoft Teams.

9.8.3 Intensive Human Rights Program for School Board Leaders – **T. Gallik**

Chair Teresa Gallik provided Trustees with information to register for the Intensive Human Rights Program for School Board Leaders. Trustees were asked to self-register for the training sessions.

10. COMMITTEE OF THE WHOLE

Motion #041 Moved by Lorne Temple

Seconded by Marie Lundin

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. INFORMATION

14. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

May 2, 2023 (Chair M. Lundin)

June 6, 2023 (Chair A. Bishop)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

March 28, 2023 (Location: St. John Paul II School)

April 18, 2023 (Location: École Ste- Marguerite Bourgeoys)

May 16, 2023 (Location: St. John School)

June 20, 2023 (Location: Catholic Education Centre)



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CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, May 17, 2023, at 11:30 AM

Tuesday, June 6 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

SPECIAL EDUCATION ADVISORY COMMITTEE

Tuesday, May 16, at 1:30 PM

Friday, June 16 at 1:30 PM

INTERNAL AUDIT COMMITTEE

Tuesday, June 20 at 4:00 PM

SCHOOL COUNCIL MEETINGS

St. Thomas Aquinas High School – May 15 at 7:00 PM

St. Louis Living Arts School – May 15 at 6:30 PM

St. John School – May 16 at 6:00 PM

St. John Paull II School – May 17 at 6:00 PM

École Ste-Marguerite Bourgeoys – May 31 at 5:30 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Annual General Meeting and Conference – April 27 – 29, in Toronto

ICE Symposium On the Way/En Chemin: Adult Faith Formation in Catholic Education – May 9-10, Toronto (Director and Chair)

Kenora Catholic Mini Retreat – April 20, 4:30 – 6:30 PM (register by April 11)

OCSTA Human Rights Program for Catholic School Board Trustees – Ableism Saturday, May 13, 2023, from 8:00 – 11:00 AM

OCSTA Human Rights Program for Catholic School Board Trustees – Anti-Hate Tuesday, May 23, 2023, from 4:30 – 8:00 PM

Year-End Retirement and Service Awards Celebration – May 24

CCSTA 2023 Annual General Meeting – Rooted in Faith – June 1 – 3 in Saskatoon

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
December 15, 2022	School Board Revised Estimates for 2022–23
May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023



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15. ADJOURNMENT

Motion #043 Moved by Derek Favreau
Seconded by Paul Landry
Recommendation:
THAT the meeting adjourn at 7:44 p.m.

Carried.



Chairperson



Secretary/Treasurer