KENORA CATHOLIC DISTRICT SCHOOL BOARD

Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

Board Meeting Agenda







By order of the Chair, Teresa Gallik, the regular meeting of the Kenora Catholic District School Board will be held <u>Tuesday</u>, <u>February 21</u>, <u>2023</u>, at St. Thomas Aquinas High School and virtually via Microsoft Teams. The meeting will start at 6:00 p.m. <u>The public meeting will commence at 7:00 p.m.</u>

AGENDA

- 1. **OPENING PRAYER**
- 2. ROLL CALL
- 3. **COMMITTEE OF THE WHOLE**

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

- 4. <u>DECLARATIONS OF PECUNIARY INTEREST</u>
- 5. CONSIDERATION AND APPROVAL OF THE AGENDA

Recommendation:

THAT the agenda be approved as presented/amended.

6. **CONFIRMATION OF MINUTES**

Recommendation: (P. 1)

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of January 17, 2023, be approved as circulated/amended.

- 7. **BUSINESS ARISING FROM THE MINUTES**
- 8. **DELEGATIONS AND PRESENTATIONS**
 - 8.1 St. Thomas Aquinas High School Kylie Hughes and Team
 - 8.2 Student Trustee Report E. Favreau, Z. Kavanaugh, and J. Pitt



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Board Meeting Agenda







9. **POLICY GOVERNANCE**

9.1 Approval of Minutes (P. 9)

Recommendation:

THAT the report of the Policy Governance Committee meeting of February 7, 2023, be approved as presented.

9.2 Policy

9.2.1 Policy #5 - Trustee Code of Ethics - N. Kurtz (P. 14)

Recommendation:

THAT the Board approve the revisions to Policy #5 – Trustee Code of Ethics effective immediately.

9.2.2 Policy #6 – Role of the Trustee – N. Kurtz (P. 16)

Recommendation:

THAT the Board approve the revisions to Policy #6 – Role of the Trustee effective immediately.

- 9.3 Personnel
- 9.4 **Property**
- 9.5 Finance
- 9.6 Program

9.6.1 2023 – 2024 School Year Calendar – N. Kurtz (P. 21)

Recommendation:

THAT the Kenora Catholic District School Board approves the 2023 – 2024 School Year Calendar as presented, subject to the Ministry of Education approval.

9.7 Negotiations

KENORA CATHOLIC DISTRICT SCHOOL BOARD

Kenora Catholic District School Board

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Board Meeting Agenda







9.8 **Other**

- 9.8.1 OCSTA 2023 Trustee Professional Development Report T. Gallik
- 9.8.2 Ontario Catholic School Trustees' Association Regional Director Nomination T. Gallik (P. 30)

Recommendation

THAT the Kenora Catholic District School Board approve the nomination of Trustee Paul Landry as a candidate for Regional Director, for Region 2 for the Ontario Catholic School Trustees' Association (OCSTA) and that the Board submit this nomination to the OCSTA.

10. **COMMITTEE OF THE WHOLE**

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

11. <u>UNFINISHED BUSINESS</u>

- 12. **NEW BUSINESS**
- 13. **INFORMATION**

14. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

March 7, 2023 (Chair: L. Temple) April 4, 2023 (Chair: D. Favreau) May 2, 2023 (Chair M. Lundin)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

March 28, 2023 (Location: St. John Paul II School) April 18, 2023 (Location: École Ste-Marguerite Bourgeoys) May 16, 2023 (Location: St. John School)

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, February 15, 2023, at 11:30 AM
Wednesday, May 17, 2023, at 11:30 AM
The address of Colorad Council 8 Corbodic Paragraphy and Corbodic Parag

Tuesday, June 6 School Council & Catholic Parent Involvement Committee Report at 5:00 PM



We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

Board Meeting Agenda







SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, January 13 at 1:30 PM Friday, February 17 at 1:30 PM Friday, March 24, at 1:30 PM Friday, April 14, at 1:30 PM Tuesday, May 16, at 1:30 PM

INTERNAL AUDIT COMMITTEE

Tuesday, February 21 at 4:00 PM Tuesday, June 20 at 4:00 PM

SCHOOL COUNCIL MEETINGS

St. John School – February 21 at 6:00 PM École Ste-Marguerite Bourgeoys – February 22 at 7:00 PM St. Louis Living Arts School – March 22 at 6:30 PM St. John Paull II School – April 12 at 6:00 PM St. Thomas Aquinas High School – May 15 at 7:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Annual General Meeting and Conference – April 27 – 29, in Toronto ICE Symposium On the Way/En Chemin: Adult Faith Formation in Catholic Education – May 9-10, Toronto (Director and Chair)
Year-End Retirement and Service Awards Celebration – May 24
CCSTA 2023 Annual General Meeting – Rooted in Faith – June 1 – 3 in Saskatoon

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date Description	
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
December 15, 2022	School Board Revised Estimates for 2022–23
May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023



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Board Meeting Agenda







15. **COMMITTEE OF THE WHOLE**

16.	ADJOURNMENT	
	Recommendation:	
	THAT the meeting adjourn at	p.m



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REGULAR BOARD MEETING Meeting Report

January 17, 2023







MEETING DATE:	January 17, 2023
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 7:49 p.m.

ATTENDED BY:

	Init	ATTENDANCE	Person	TITLE
1.	AB	\boxtimes	Angela Bishop	Trustee
2.	AS	\boxtimes	Alison Smith	Superintendent of Business, Facilities and Planning Services
3.	DF	\boxtimes	Derek Favreau	Trustee
4.	EF	\boxtimes	Elizabeth Favreau	Student Trustee
5.	JP		Joshua Pitt	Student Trustee
6.	JR	\boxtimes	Jamey Robertson	Superintendent of Education
7.	JW	\boxtimes	Jeffrey White	Trustee
8.	LT		Lorne Temple	Trustee
9.	ML		Marie Lundin	Trustee
10.	NK		Nicole Kurtz	Director of Education
11.	PL	\boxtimes	Paul Landry	Vice Chair
12.	TG	\boxtimes	Teresa Gallik	Chair
13.	ZK	\boxtimes	Zhaawan Kavanaugh	Student Trustee

AGENDA

- 1. <u>OPENING PRAYER</u> Mariette Martineau opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- 2. **ROLL CALL** Trustee Marie Lundin, and Student Trustee Joshua Pitt were absent with regret.



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January 17, 2023







3. **COMMITTEE OF THE WHOLE**

Motion #001 Moved by Derek Favreau

Seconded by Lorne Temple

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

Carried.

4. <u>DECLARATIONS OF PECUNIARY INTEREST</u>

Teresa Gallik noted that Trustee Jeffrey White declared a pecuniary interest with item 6.4.1 in the Committee of the Whole Meeting of January 17, 2023.

5. CONSIDERATION AND APPROVAL OF THE AGENDA

Motion #002 Moved by Paul Landry

Seconded by Lorne Favreau

Recommendation:

THAT the agenda be approved as presented.

Carried.

6. **CONFIRMATION OF MINUTES**

Motion #003 Moved by Derek Favreau

Seconded by Angela Bishop

Recommendation:

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of

December 13, 2022, be approved as circulated.

Carried.

7. BUSINESS ARISING FROM THE MINUTES



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January 17, 2023







8. **DELEGATIONS AND PRESENTATIONS**

8.1 St. Louis Living Arts School – M. Frankcom and Team

Principal Maureen Frankcom and educators Magdelina Angel, Kerri Favreau and Sarah Burt provided an overview of St. Louis School's Living Arts Programming, which is vibrantly and seamlessly infused into each child's academic learning and the provincial curriculum. The team shared a video that showcased the variety of opportunities available to students and families and talked about the incredible relationships and community partners that are central to the program and deepen the learning experience.

8.2 Student Trustee Report – E. Favreau, Z. Kavanaugh, and J. Pitt

Student Trustees Elizabeth Favreau and Zhaawan Kavanaugh provided a report on the activities and initiatives happening at St. Thomas Aquinas High School during January. Students are studying for exams, completing culminating projects and preparing for the semester change.

Court sports are in full swing, and there is a new drumming and regalia-making club.

9. **POLICY GOVERNANCE**

9.1 **Approval of Minutes**

Motion #004 Moved by Jeffrey White

Seconded by Paul Landry

Recommendation:

THAT the report of the Policy Governance Committee meeting of January 3, 2023, be approved as presented.

Carried.

9.2 **Policy**

9.2.1 Policy #1 – District Mission Vision and Values

Motion #005 Moved by Lorne Temple

Seconded by Derek Favreau

Recommendation:

THAT the Board approve the revisions to Policy #1 – District Mission, Vision, and

Values effective immediately.

Carried.



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REGULAR BOARD MEETING Meeting Report

January 17, 2023







9.2.2 Policy #9 – Board Operations

Motion #006 Moved by Paul Landry

Seconded by Jeffrey White

Recommendation:

THAT the Board approve the revisions to Policy #9 – Board Operations effective

immediately.

Carried.

9.2.3 Policy #19 – Trustee Honorarium and Expenses

Motion #007 Moved by Derek Favreau

Seconded by Angela Bishop

Recommendation:

THAT the Board approve the revisions to Policy #19 – Trustee Honorarium and

Expenses effective immediately.

Carried.

- 9.3 Personnel
- 9.4 **Property**
- 9.5 Finance
- 9.6 Program
 - 9.6.1 2022 Director's Annual Report N. Kurtz and T. Henley

Motion #008 Moved by Jeffrey White

Seconded by Lorne Temple

Recommendation:

THAT the Board accept the 2022 Director's Annual Report as presented.

Carried.

9.6.2 2023 – 2024 School Year Calendar – N. Kurtz

Director Nicole Kurtz provided an overview of the consultation process for the 2023 – 2024 School Year Calendar that is happening across the region until January 20.



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REGULAR BOARD MEETING Meeting Report

January 17, 2023







9.6.3 Special Incident Portion Claim Funding Letter of Support – N. Kurtz
Nicole Kurtz provided the Trustees with a copy of the Special Incident Portion Claim Funding
Letter from the Kenora Catholic District School Board to the Ministry of Education. The letter is in
support of the Duhan District School Board's letter, requesting that the Ministry address the
funding for special incident portion claims that has been decreasing since 2018.

9.7 Negotiations

9.7.1 Ontario Council of Education Workers (OCEW) and Council of Trustees Association/Crown Agreement – **A. Smith**

Motion #009 Moved by Angela Bishop

Seconded by Paul Landry

Recommendation:

THAT the Kenora Catholic District School Board ratify the central terms contained with the Memorandum of Settlement and attached Appendix, dated December 10, 2022 made between the Ontario Council of Educational Workers (OCEW) and the Council of Trustees Associations comprised of the Ontario Catholic School Trustees Association (OCSTA), the Ontario Public School Boards' Association (OPSBA), l'AssociatION des conSAY scolaires des écoles publiques dU l'Ontario (ACEPO), l'AssociatION franco-ontarienne des conSAY scolaires catholiques (AFOCSC), the Ontario Catholic School Trustees' Association or the Ontario Public School Boards' Association and Agreed to by the Crown.

FURTHER that the approval of the ratification of the central terms be reported to the Ontario Catholic School Trustees Association.

Carried.

9.8 **Other**

9.8.1 March Board Meeting

Motion #010 Moved by Jeffrey White

Seconded by Derek Favreau

Recommendation:

THAT the regular Board Meeting scheduled for Tuesday, March 21, 2023, be rescheduled to Tuesday, March 28, 2023.

Carried.



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REGULAR BOARD MEETING Meeting Report

January 17, 2023







- 9.8.2 2023 Committees of the Board **N. Kurtz**Trustees were provided with the 2023 Committees of the Board Report.
- 9.8.3 2023 Trustee Twinning Report **N. Kurtz**Trustees were provided with the 2023 Trustee Twinning Report.
- 9.8.4 2023 Policy Governance Committee Chairs **N. Kurtz**Trustees were provided with the 2023 Policy Governance Committee Chairs Report.

10. **COMMITTEE OF THE WHOLE**

Motion #011 Moved by Derek Favreau

Seconded by Jeffrey White

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations

contained therein.

Carried.

- 11. UNFINISHED BUSINESS
- 12. **NEW BUSINESS**
- 13. **INFORMATION**
- 14. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

February 7, 2023 (Chair: J. White) March 7, 2023 (Chair: L. Temple) April 4, 2023 (Chair: D. Favreau)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

February 21, 2023 (Location: St. Thomas Aquinas High School)

March 28, 2023 (Location: St. John Paul II School)

April 18, 2023 (Location: École Ste-Marguerite Bourgeoys)

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, February 15, 2023, at 11:30 AM Wednesday, May 17, 2023, at 11:30 AM

Tuesday, June 6 School Council & Catholic Parent Involvement Committee Report at 5:00 PM



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REGULAR BOARD MEETING Meeting Report

January 17, 2023







SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, January 13 at 1:30 PM Friday, February 17 at 1:30 PM

INTERNAL AUDIT COMMITTEE

Tuesday, February 21 at 4:00 PM Tuesday, June 20 at 4:00 PM

SCHOOL COUNCIL MEETINGS

St. John School - January 17 at 6:00 PM

St. John Paull II School – January 18 at 6:00 PM

École Ste-Marguerite Bourgeoys – January 25 at 7:00 PM

St. Louis Living Arts School – February 6 at 6:30 PM

St. Thomas Aquinas High School – February 13 at 7:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA 2023 Catholic Trustees Seminar January 20 – 21, in Toronto

OCSTA Annual General Meeting and Conference – April 27 – 29, in Toronto

ICE Symposium On the Way/En Chemin: Adult Faith Formation in Catholic Education – May 9-10, Toronto (Director and Chair)

Year-End Retirement and Service Awards Celebration – May 24

CCSTA 2023 Annual General Meeting – Rooted in Faith – June 1 – 3 in Saskatoon

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
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May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023



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January 17, 2023







15. **ADJOURNMENT**

Motion 011 Moved by Paul Landry
Seconded by Lorne Temple
Recommendation:
THAT the meeting adjourn at 7:49 p.m.

	Carried.
Chairperson	
Secretary/Trea	asurer



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POLICY GOVERNANCE COMMITTEE February 7, 2023







MEETING DATE:	February 7, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Jeffrey White
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. to 6:45 p.m.

ATTENDED BY:

	Init	ATTENDANCE	Person	TITLE
1.	AB	\boxtimes	Angela Bishop	Trustee
2.	AS	\boxtimes	Alison Smith	Superintendent of Business, Facilities and Planning Services
3.	DF	\boxtimes	Derek Favreau	Trustee
4.	DH	\boxtimes	Nicole Kurtz	Director of Education
5.	JR		Jamey Robertson	Superintendent of Education
6.	JW	\boxtimes	Jeffrey White	Trustee
7.	LT	\boxtimes	Lorne Temple	Trustee
8.	ML	\boxtimes	Marie Lundin	Trustee
9.	PL	\boxtimes	Paul Landry	Vice Chair
10.	TG	\boxtimes	Teresa Gallik	Chair

AGENDA

- 1. **CALL TO ORDER** Jeffrey White called the meeting to order at 6:00 PM.
- 2. **OPENING PRAYER** Teresa Gallik opened the meeting with a meaningful prayer.
- 3. **ROLL CALL –** All Trustees were present.
- 4. DECLARATIONS OF PECUNIARY INTEREST NIL
- 5. **APPROVAL OF AGENDA** The agenda was approved as presented.
- 6. **PRESENTATIONS/DELEGATIONS**



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POLICY GOVERNANCE COMMITTEE February 7, 2023







PRESENTATIONS AND REPORTS

7.1 **Policy**

- 7.1.1 Policy #5: Trustee Code of Ethics **N. Kurtz**Director Nicole Kurtz provided a review of the proposed updates to Policy #5 Trustee Code of Ethics. The Trustees accepted the changes as presented.
- 7.1.2 Policy #6: Role of the Trustee **N. Kurtz**Nicole Kurtz provided a review of the proposed updates to Policy #6 Role of the Trustee. The Trustees accepted the changes as presented.
- 7.2 Personnel
- 7.3 **Property**
- 7.4 **Finance**
- 7.5 **Program**
 - 7.5.1 2023 2024 School Year Calendar **N. Kurtz**Nicole Kurtz provided a report on the consultation process and results for the 2023 2024
 School Year Calendar. The calendar that the Regional School Year Calendar committee is putting forward for a motion at the February Board Meeting has students beginning school on August 30, 2023, and ending school on June 21, 2024. This calendar had 52.1 percent of the votes across the region in a close survey.

7.6 **Negotiations**

7.7 **Other**

- 7.7.1 Trustee Business Cards **P. Landry**Trustees reviewed the draft business cards as presented, and all Trustees requested to have business cards ordered.
- 7.7.2 Public Relations Meetings **N. Kurtz**Nicole Kurtz provided the Trustees with an overview of the upcoming public relations meetings. The meeting with the City of Kenora is scheduled for February 23 at 11:30 AM and the meeting with the Municipality of Red Lake is scheduled for May 16 at 11:30 AM.
- 7.7.3 OCSTA 93rd Annual General Meeting and Conference and Dates to Remember **N. Kurtz**Nicole Kurtz provided the Trustees with an overview of the deadlines associated with the OCSTA 93rd Annual General Meeting and Conference.



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POLICY GOVERNANCE COMMITTEE February 7, 2023







7.7.4 Nominations Open for OCSTA Regional Representative – N. Kurtz

Nicole Kurtz provided an overview of the role of the OCSTA Regional Representative and did a call for nominations from the Trustees. Paul Landry put forward his name for consideration for the role. The Trustees accepted Landry's nomination, and a motion will be put forward at the February Board Meeting.

- 7.7.5 Demonstration on Trustee Microsoft Teams Site **T. Henley**Trina Henley provided a demonstration of the Trustee Microsoft Teams site, where resources and documents are stored for Board Meetings, Policy Governance Committee Meetings and Special Board Meetings.
- 7.7.6 Demonstration on Kenora Catholic App **T. Henley**Trina Henley provided a demonstration on Kenora Catholic's App and overviewed how
 Trustees can subscribe to schools and utilize the calendar feature to stay connected with their twinned school community.
- 8. UNFINISHED BUSINESS
- 9. **CORRESPONDENCE**
- 10. **NEW BUSINESS**
- 11. **INFORMATION**
- 12. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

March 7, 2023 (Chair: L. Temple) April 4, 2023 (Chair: D. Favreau) May 2, 2023 (Chair M. Lundin)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

February 21, 2023 (Location: St. Thomas Aguinas High School)

March 28, 2023 (Location: St. John Paul II School)

April 18, 2023 (Location: École Ste-Marguerite Bourgeoys)

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, February 15, 2023, at 11:30 AM Wednesday, May 17, 2023, at 11:30 AM

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POLICY GOVERNANCE COMMITTEE February 7, 2023







SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, January 13 at 1:30 PM Friday, February 17 at 1:30 PM

INTERNAL AUDIT COMMITTEE

Tuesday, February 21 at 4:00 PM Tuesday, June 20 at 4:00 PM

SCHOOL COUNCIL MEETINGS

St. Thomas Aguinas High School – February 13 at 7:00 PM

St. John School – February 21 at 6:00 PM

École Ste-Marguerite Bourgeoys – February 22 at 7:00 PM

St. Louis Living Arts School – March 22 at 6:30 PM

St. John Paull II School – April 12 at 6:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Annual General Meeting and Conference – April 27 – 29, in Toronto

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MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

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POLICY GOVERNANCE COMMITTEE February 7, 2023







13.	COMMITTEE OF THE WHOLE – There was no Committee of the Whole session a	ssociated with this meeting.
14.	ADJOURNMENT – The meeting adjourned at 6:45 PM.	
		Chairperson
		Secretary/Treasurer

KENORA CATHOLIC DISTRICT SCHOOL BOARD

KENORA CATHOLIC DISTRICT SCHOOL BOARD

Policy 5: Trustee Code of Ethics Conduct

The Kenora Catholic District School Board expects, consistent with the teachings of Jesus Christ, that Trustees will at all times conduct themselves with personal integrity, ethics, honesty and diligence in the performance of their duties. Trustees are expected, and in accordance with the requirements of the Education Act and the Municipal Conflict of Interest Act required, to support and act in the best interest of the board.

Ontario Regulation 246/18: Members of School Boards - Code of Conduct, requires that boards must review their code of conduct on or before May 15 of an election year, and on or before May 15 in every fourth year that follows. The Board must determine whether changes are required and make those changes; if no changes are required, the board must confirm the existing code of conduct.

Board members will:

- 1. Work with fellow trustees in a spirit of harmony and co-operation despite in spite of differences of opinion.
- 2. Recognize that authority over the organization is only vested in the full board when it meets in legal session. Trustees do shall not attempt to exercise individual authority.
- 3. Maintain the integrity of the board and the position of the trustee when communicating and interacting with outside individuals and agencies.
- 4. Respect the majority decisions of the board.
- 5. Be loyal to the interests of the Kenora Catholic District School Board.
- 6. Demonstrate discretion when making public statements to minimize the impression that such statements reflect the corporate opinion of the board.
- 7. Maintain the highest standards of civility and respect accorded to public office through the absence of unwarranted criticism of fellow board members, the board, or employees, in or out of the board room.
- 8. Sign a confidentiality agreement at the start of every term of office, and deal appropriately with sensitive issues and respect the confidentiality of

discussions that take place during closed sessions.

- 9. Represent everyone the Kenora Catholic District School Board serves, not a particular interest group or geographic area.
- 10. Declare any financial conflict of interest between their personal life and/or business interests and their position on the board. A trustee will shall not participate in or exert influence on any decision in which the trustee has any direct or indirect interest. Trustees shall refrain from discussion and voting on any matter in which they are in conflict.

Enforcement of the Code of Conduct

- 1. All trustees shall comply with the board's code of conduct.
- 2. A member of the board who has reasonable grounds to believe that a member of the board has breached the board's code of conduct may bring the alleged breach to the attention of the board. Following this, the process for the investigation and enforcement of the code of conduct as outlined in *Bill 177 Student Achievement and School Board Governance Act*, 2009, shall be followed.

Legal References:

Education Act S. 170-171 Duties and Powers of Boards Municipal Conflict of Interest Act Municipal Freedom of Information and Protection of Privacy Act Bill 177 - Student Achievement and School Board Governance Act, 2009 Bill 68 - Modernizing Ontario Municipality Legislation Act, 2017

Other Reference:

Professional Development Program for School Board Trustees: Core Module 4 Good Governance: A Guide for Trustees, School Boards, Directors of Education and Communities, 2022-2026 (The Ontario Education Services Corporation)

Approval Date: June 2006

Date of Latest Review: April 2012, March 2013, March 2015, March 2019,

March 2021, February 2023

Date of Latest Revision: February 2010, February 1, 2011, February 2023



KENORA CATHOLIC DISTRICT SCHOOL BOARD

Policy 6: Role of the Trustee

The role of the trustee is to contribute to the Kenora Catholic District School Board as it carries out its their mandate to achieve its mission and goals related to student success the Christian formation of youth. and the development of a Catholic learning environment. The oath of office taken by each trustee when he or she assumes office binds that person to work diligently and faithfully in the cause of education.

A trustee's role The role of the trustee is to maintain a focus on student achievement, well-being and equity as well as and to participate in making decisions that benefit the entire board district while representing the interests of their his or her-constituents.

In addition, the Catholic trustees are entrusted with the significant responsibility of stewardship of the mission of Catholic education. This involves ensuring and safeguarding the integrity of the Catholic school system with which is based on the religious ideals of our Catholic faith and is dedicated to sharing gospel values through the life and programs in our schools. must also fulfill an additional mandate. As a representative of the Catholic community each trustee must ensure that the mission of Catholic education, as part of the broader mission of the Church, is fulfilled. Because of this unique and distinctive mission, Catholic school trustees witness to the faith with a vision of life that is centered in the person of Jesus, and whose life and lifestyle give personal witness and example to the teachings of Christ that have been set for them by their Church and by the Catholic community.

The *Education Act* gives no individual authority to trustees. As members of the corporate Board, trustees are accountable to the public for the collective decisions of the board and for the delivery and quality of educational services. A trustee must serve the community as an elected representative, but the trustee's primary task is to act as a member of a corporate Board.

The decisions of the board in a properly constituted meeting are those of the corporation. A trustee who is given corporate authority to act on behalf of the Board by means of written policy or resolution may carry out duties individually, but only as an agent of the board. In such cases, the actions of the trustee are those of the Board, which is then responsible for them. A trustee acting individually has only the authority and status of any other citizen of the district.

Trustees bring a range of skills, experience, knowledge, values, beliefs and opinions to their role. Their background does not necessarily include teaching,

administration, or any other aspect of education. Their diversity ensures that board processes are truly democratic and contributes to good decision-making. This diversity also helps trustees provide a balance between the interests of a broader community and the interests of those involved in the delivery of education.

Trustees are responsible for staying informed about developments in education. Trustees have a responsibility to learn about the school system and the many issues that face publicly funded education.

Trustees serve large constituencies, and fulfilling the representational role is challenging. A democratic system entitles everyone to a voice but does not ensure that everyone will always be content with decisions that are made. Effective communication is critically important. Regular two-way communication will enhance a trustee's ability to represent constituents and help to build understanding and consensus in the community.

The Corporate Role of Individual Trustees

The trustee shall:

- **1.1** Become familiar with the Kenora Catholic District School Board policies, meeting agendas and reports in order to participate effectively in board business.
- **1.2** Carry their out his or her responsibilities in a manner that assists the board in fulfilling its duties under the Education Act, and under related regulations and guidelines.
- **1.3** Maintain-a focus on student achievement, and well-being and equity.
- **1.4** Attend and participate in meetings of the Board, including meetings of the Bboard's committees of which they are he or she is a member.
- 1.5 Consult with parents, students and supporters of the board on the board's multi-year plan. and bring any concerns to the attention of the board.
- 1.6 Bring concerns of parents, students and supporters of the board to the attention of the board. Refer queries, issues or problems raised by a parent or community member to the principal and inform the director of education as soon as possible. Board members support the belief that the most efficient way to run an organization is to deal with issues or problems as close as possible to the place where they occurred.
- **1.7** Refer queries or issues and problems not covered by board policy to the Board for corporate discussion, decision or delegation.

- **1.8** Entrust the day-to-day management of the board to its staff through the board's director of education.
- 1.9 Refer queries, issues or problems raised by a parent or community member to the principal and, inform the director of education or designate immediately. Board members support the belief that the most efficient way to run an organization is to deal with issues or problems as close as possible to the place where they occurred.
- **1.10** Provide information about a community's history, traditions and experiences when such information will be helpful for the context for decision-making by the director of education or the board.
- **1.11** Participate in and contribute to the decisions of the board in order to provide the best solutions possible for the education of students in the Kenora Catholic District School Board.
- 1.12 Strive to develop a positive learning and working culture within the board.
- 1.13 Bring to the attention of the Board any issues that may affect the Kenora Catholic District School Board, and interpret the needs of the community to the board.
- **1.14** Support decisions of the Board and work diligently to ensure that the decisions or policies are implemented and monitored.
- 1.15 Once the board of trustees has voted, individual trustees are legally bound by the majority decision, regardless of whether they supported it during debate or voted against it. They are required to uphold the implementation of any Board resolution after it is passed by the board.
- **1.16** Exercise authority within defined limits when delegated such responsibility.
- **1.17** Participate in board and trustee development so that the quality of leadership and service in the Kenora Catholic District School Board will be enhanced.
- **1.18** Comply with the board's code of conduct.

2. The Catholic Role of Individual Trustees

The Catholic Trustee, as an advocate, guardian and steward of Catholic education will exercise the distinctive nature of their his/her Catholic trusteeship in the following ways:

- 2.1 witnessing to the faith;
- 2.2 understanding the purpose, history and distinctive contribution of Catholic Education in Ontario;
- 2.3 promoting, protecting and advocating for Catholic education;
- 2.4 articulating and supporting the Kenora Catholic District School Board's Catholic mission and vision;
- 2.5 providing governance and policies inspired by the values and traditions of the Catholic faith and the principles of democratic and accountable governance;
- 2.6 appointing, holding accountable and supporting a the Ddirector of Eeducation who is an authentic and effective Catholic leader;
- 2.7 ensuring that administrative structures, operational procedures and employment practices reflect the board mission and vision;
- 2.8 providing Christian stewardship of human and financial resources;
- 2.9 supporting authentic religious education programming and faith formation activities for students;
- 2.10 ensuring a climate supportive of faith community;
- 2.11 supporting the implementation and realization of the Kenora Catholic District School Board's mission and vision:
- 2.12 building significant partnerships within and beyond the Catholic community in support of Catholic education.

Legal References:

Education Act S. 209 Trustee Declaration

The Road Ahead: A Report on the Role of School Boards and Trustees. The Education Improvement Commission. 1997.

Bill 177 - Student Achievement and School Board Governance Act, 2009

Other References:

Catholic Trustees: Advocates, Guardians and Stewards of Catholic Education. Ontario Catholic School Trustees' Association

Professional Development Program for School Board Trustees: Core Module 3
Becoming a Catholic School Trustee: A Call to Service and Stewardship in Christ

Good Governance: A Guide for Trustees, School Boards, Directors of Education and Communities, 2022-2026 (The Ontario Education Services Corporation)

Ontario's Education Equity Action Plan 2017

Approval Date: June 2006

Date of Latest Review: February 2010; March 2011, December 2011,

January 8, 2013, March 2015, October 2020,

February 16, 2021, February 2023

Date of Latest Revision: February 2010: March 2011, October 2020, February 2023



KENORA CATHOLIC DISTRICT SCHOOL BOARD	2023 - 2024 Sch	ool Year Calenda	ar
SCHOOL HOLIDAY	PD DAY	SECONDARY EXAM	мѕ
20 Instructional Days September 2023	20 Instructional Days October 2023	21 Instructional Days November 2023	16 Instructional Days December 2023

20 Instructional Days							
					202		
Su M Tu W Th F Sa							
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
20 Instructional Days							
February 2024							

20 Instructional Days									
February 2024									
Su	M	Tu	W	Th	F	Sa			
				1	2	3			
4	5	6	7	8	9	10			
11	12	13	14	15	16	17			
18	19	20	21	22	23	24			
25	26	27	28	29					

20 Instructional Days								
October 2023								
Su	M	Tu	W	Th	F	Sa		
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8	9	10	11	12	13	14		
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30	31						
4.0	45 Instructional Davis							

15	15 Instructional Days								
	March 2024								
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10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28	29	30			
31									

	21 instructional Day						
N	ov	em	ıbe	r 2	02	3	
Su	M	Tu	W	Th	F		
			1	2	3		
5	6	7	8	9	10		
12	13	14	15	16	17		
19	20	21	22	23	24		
26	27	28	29	30			
						Ī	
20	20 Instructional Day						

20	20 Instructional Days							
	April 2024							
Su	M	Tu	W	Th	F	Sa		
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7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30						

10	16 instructional Days						
I)ec	em	be	r 2	02:	3	
Su	М	Tu	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

2:	22 Instructional Days						
	May 2024						
Su	M	Tu	W	Th	F	Sa	
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5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		
						-	

	Au	O'11	et '	20	23	
Su				Th		Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	17 Instructional Days						
•	Jar	ıua	ry	20	24		
Su	M	Tu	W	Th	F	Sa	
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14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				
14	14 Instructional Days						

		, t. i ca .	01.0		,	, –
	June 2024					
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						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

All students begin school on August 30, 2023 and end on June 21, 2024

School Holidays

September 4, 2023 Labour Day October 9, 2023 Thanksgiving Dec. 25, 2023 - Jan. 5, 2024 Winter Holidays February 19, 2024 Family Day March 11-15, 2024 March Break March 29, 2024 Good Friday April 1, 2024 Easter Monday May 20, 2024 Victoria Day

First Day of School for Students August 30, 2023

Last Day of School for Students June 21, 2024

Professional Development Days

August 28, 2023 August 29, 2023 October 27, 2023 November 27, 2023 January 26, 2024 April 19, 2024 June 10, 2024

Elementary Report Cards

P1-Progress Report November 14, 2023 R1-Report Card February 14, 2024 R2-Report Card June 21, 2024

Secondary

Semester 1

August 28, 2023 to January 25, 2024 Semester 1 Term 1 - August 28 to November 3, 2023 M1-Mid Term Report - November 15, 2023

Semester 1 Term 2 - November 6 to January 25, 2024 F1-Final Report - February 16, 2024

Semester 2

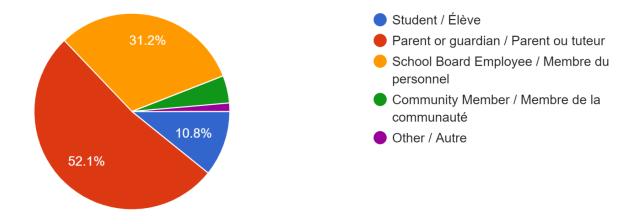
January 26 to June 21, 2024 Semester 2 Term 1 - January 26 to April 10, 2024 **M2-Mid Term Report** - April 22, 2024

Semester 2 Term 2 - April 11 to June 21, 2024 F2-Final Report - July 2024

2023-2024 SYC Consultation - Summary of All Responses for All BoardsJanuary 2023

I am a / Je suis un:

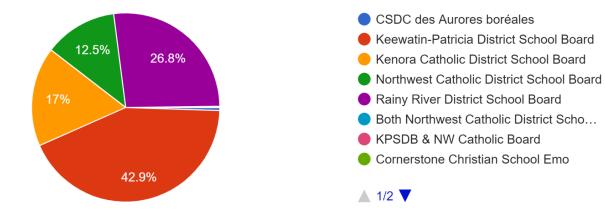
4,246 responses



I am a / Je suis un:				
Student	458			
Parent/Guardian	2211			
School Board Employee	1326			
Community Member	192			
Other	59			

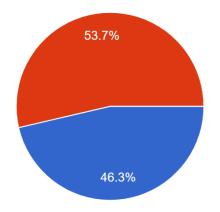
My school board is / Mon conseil scolaire est:

4,246 responses



My school board is / Mon conseil scolaire est:				
CSDC des Aurores boréales	22			
Keewatin-Patricia District School Board	1821			
Kenora Catholic District School Board	722			
Northwest Catholic District School Board	532			
Rainy River District School Board	1140			
Other	9			

Which option is your preference for the 2023-2024 School Year Calendar? Please choose one of the options below after reviewing the two calendar ...24? Veuillez choisir l'une des options ci-dessous. 4,246 responses

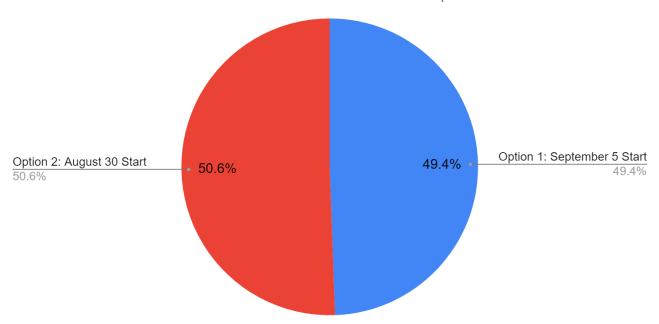


- Calendar option 1 | Calendrier option 1 : Students start school on September 5, 2023, with the last day of school on Wednesday, June 26, 2024. | Les élèves retournent en classe le 5 septembre 2023, et termine l'année scolaire le m...
- Calendar option 2 | Calendrier option 2 : Students start school on Wednesday, August 30, 2023, with the last day of school on Friday, June 21, 2024. | Les élèves retournent en classe le 30 août...

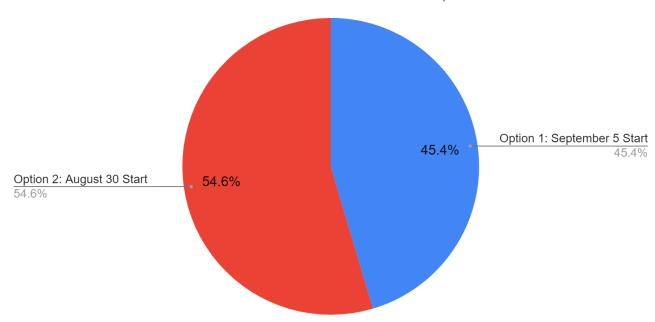
Which option is your preference for the 2023-2024 School Year Calendar? Please choose one of the options below after reviewing the two calendar options above. Quelle option préférez-vous pour l'année scolaire 2023-2024? Veuillez choisir l'une des options ci-dessous. Calendar option 1 | Calendrier option 1 : Students 1968 start school on September 5, 2023, with the last day of school on Wednesday, June 26, 2024. | Les élèves retournent en classe le 5 septembre 2023, et termine l'année scolaire le mercredi 26 juin 2024. Calendar option 2 | Calendrier option 2 : Students 2278 start school on Wednesday, August 30, 2023, with the last day of school on Friday, June 21, 2024. Les élèves retournent en classe le 30 août 2023, et termine l'année scolaire le vendredi 21 juin 2024.

2023-2024 SYC Consultation - Responses by Board

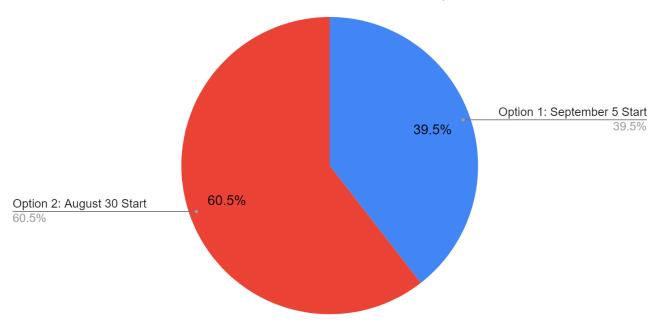
KPDSB Results at a Glance - All Responses



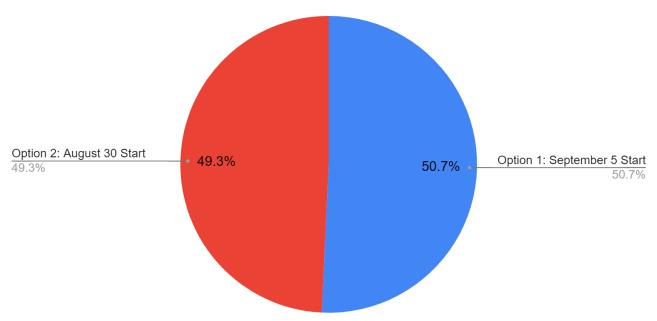
KCDSB Results at a Glance - All Responses



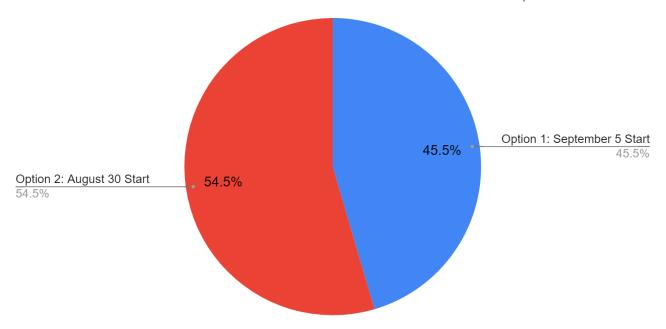
RRDSB Results at a Glance - All Responses



NWCDSB Results at a Glance - All Responses

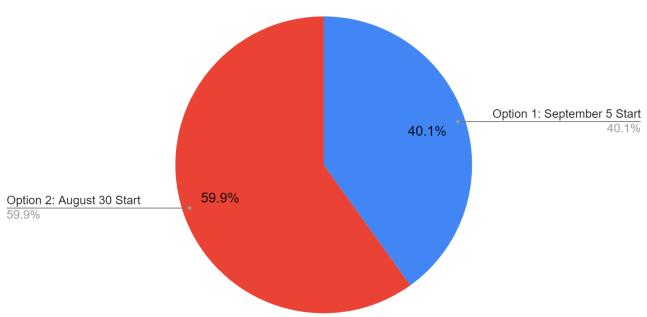


CSDC des Aurores boréales Results at a Glance - All Responses

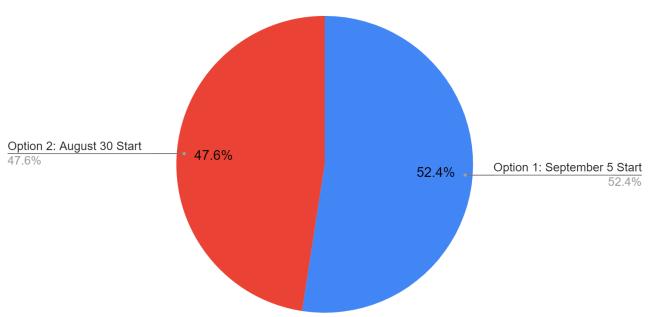


2023-2024 SYC Consultation - Responses by Stakeholder Group January 2023

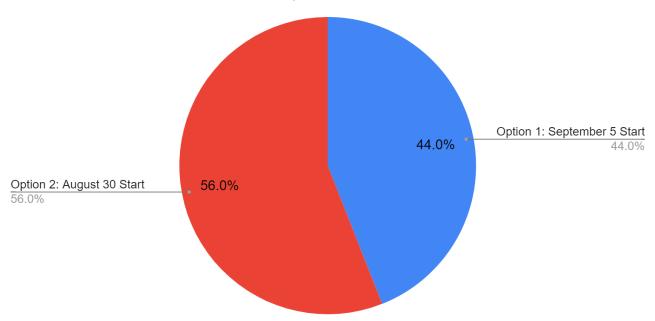




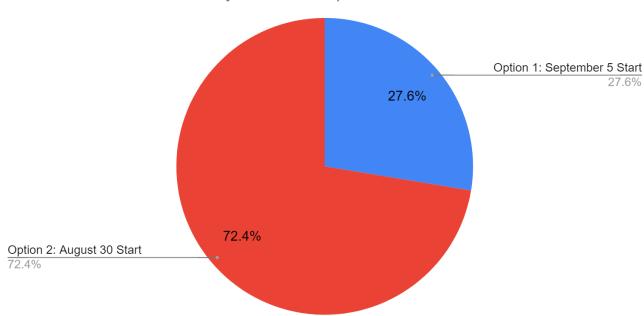
Parent/Guardian Responses for All Boards



Student Responses for All Boards



Community Member Responses for All Boards





OCSTA Board of Directors - Roles and Responsibilities

OCSTA is a Not-For-Profit Corporation and is subject to the

Not-For-Profit Corporations Act

The Board of Directors is the major decision-making body of the Association. This group manages the affairs of the Associations and consists of:

3 Table Officers: President, Vice President, Past President 15 Regional Directors Executive Director Chaplain ACBO Liaison to OCSTA

Regional Directors and Table Officers are elected at the Annual General Meeting.

The Board of Directors

 Serves as the principal source of policy and political direction for the Association between

Annual General Meetings.

- Approves amendments to the Constitution and By-Law, which are then presented to the membership for approval at an AGM.
- Approves the annual Association budget and establishes membership and service fees.
- Selects OCSTA award recipients.
- Establishes ad-hoc work groups, as required.
- Other responsibilities as adopted by the Board of Directors.

Board of Directors' Meetings

6 times per year (September, December, February, April (2), and

June. May be called by the President at others times.

Shall be convened by the Executive Director upon direction in writing of five Directors.

Committee Meetings

There are currently 5 Standing Committees.

OCSTA Regional Directors are required to sit on 2 of these

committees. Committees meet approximately 3-6 times per year.

Ad Hoc Committees may be established, as needed.

Regional Directors

- Know and understand:
 - the issues currently under discussion at OCSTA;
 - the position of OCSTA on these issues; and
 - the position of boards (within their region) on these issues.
- Know the full range of services that are available from OCSTA for trustees and administrators and encourage the maximum use of OCSTA services.
- Engage and participate in meetings and Association events.
- Seek input and views from their respective regions and bring forward issues to the Board of Directors.
- Help to build member board commitment to OCSTA through liaison activities and information sharing with other trustees and member boards.
- Keep boards and trustees in their regions aware of OCSTA issues and initiatives, sharing available reports and position papers, as appropriate.
- Enhance communication between the Boards they represent and OCSTA by:
 - o providing on a regular basis to boards in their regions, a report on OCSTA Board of Directors' meetings
 - o encouraging boards to respond to OCSTA issues and discussion papers.
- Ensure that OCSTA is kept informed of important issues, events and needs of boards in their region.
- Respect and protect the confidentiality of matters discussed at OCSTA board meetings.

Table Officers

The Role of the President

- Presides at all general meetings of the Association and at meetings of the Board of Directors
- Has general supervision of OCSTA's affairs
- Is an ex-officio member of all committees
- Is the official spokesperson for OCSTA

The Role of the Vice President

- Presides at meetings of the Board of Directors in the absence of the President.
- Represents the Association in place of the President, as required.
- Any other duties, as determined by the President.

The Role of the Past President

 Because of the immediate Past President's familiarity with Association operations and political priorities, this position fills an important role for the current President and the board.

Mission Statement

Inspired by the Gospel, OCSTA provides leadership, service, and a provincial voice for Catholic school boards in promoting and protecting Catholic education in Ontario.



REGIONS

Region	Catholic District School Board	Number of Directors
1.	Huron-Superior Catholic District School Board Nipissing-Parry Sound Catholic District School Board Northeastern Catholic District School Board Sudbury Catholic District School Board	1
2.	Kenora Catholic District School Board Northwest Catholic District School Board Superior North Catholic District School Board Thunder Bay Catholic District School Board	1
3.	Northern Regions No. 1 & 2 (at large)	1
4.	Bruce-Grey Catholic District School Board Huron-Perth Catholic District School Board Waterloo Catholic District School Board Wellington Catholic District School Board	1
5.	London District Catholic School Board St. Clair Catholic District School Board Windsor- Essex Catholic District School Board	1
6.	Toronto Catholic District School Board	2
7.	Dufferin-Peel Catholic District School Board	2
8.	York Catholic District School Board	1
9.	Durham Catholic District School Board Peterborough, Victoria, Northumberland & Clarington Catholic District School Board Simcoe-Muskoka Catholic District School Board	1
10.	Algonquin & Lakeshore Catholic District School Board Catholic District School Board of Eastern Ontario Renfrew County Catholic District School Board	1
11.	Brant Haldimand-Norfolk Catholic District School Board Halton Catholic District School Board Hamilton-Wentworth Catholic District School Board Niagara Catholic District School Board	1
12.	Ottawa Catholic School Board	1
13	Halton Catholic District School Board	1
	TOTAL	15