



# Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

## REGULAR BOARD MEETING

### Meeting Report

December 13, 2022



MEETING DATE:	December 13, 2022
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 8:02 p.m.

### ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	EF	<input checked="" type="checkbox"/>	Elizabeth Favreau	Student Trustee
5.	JP	<input checked="" type="checkbox"/>	Joshua Pitt	Student Trustee
6.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
7.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
8.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
9.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
10.	NK	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
11.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
12.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
13.	ZK	<input checked="" type="checkbox"/>	Zhaawan Kavanaugh	Student Trustee

### AGENDA

- OPENING PRAYER** – Mariette Martineau opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – All Trustees were present.



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**3. COMMITTEE OF THE WHOLE**

Motion #107 Moved by Paul Landry  
Seconded by Lorne Temple  
Recommendation:

*THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.*

**4. DECLARATIONS OF PECUNIARY INTEREST - NIL**

**5. CONSIDERATION AND APPROVAL OF THE AGENDA**

Motion #108 Moved by Lorne Temple  
Seconded by Derek Favreau  
Recommendation:

*THAT the agenda be approved as presented.*

*Carried.*

**6. CONFIRMATION OF MINUTES**

Motion #109 Moved by Paul Landry  
Seconded by Angela Bishop  
Recommendation:

*THAT the minutes of the Inaugural Board Meeting of the Kenora Catholic District School Board of November 15, 2022, be approved as circulated.*

*Carried.*

Motion #110 Moved by Jeffrey White  
Seconded by Derek Favreau  
Recommendation:

*THAT the minutes of the Special Board Meeting of the Kenora Catholic District School Board of December 6, 2022, be approved as circulated.*

*Carried.*



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## 7. BUSINESS ARISING FROM THE MINUTES

## 8. DELEGATIONS AND PRESENTATIONS

### 8.1 Early Literacy Support Team – **A. Batters, M. Buffett, L. Chisholm**

The Early Literacy Team provided a presentation on the targeted, evidence-based early intervention strategies and screening tools administered across the board. The team also reported on the Empower Reading program and the early and ongoing assessment strategies.

The board is piloting the Acadience Learning and Screening Tool to help plan targeted strategies for individual students and assess and monitor progress.

### 8.2 Student Trustee Report – **E. Favreau, Z. Kavanaugh, and J. Pitt**

Student Trustees provided a report on the activities and events happening during December. The report included updates on Advent Prayer Services, the Christmas Concert, EQAO preparations, Senior Girls, and Boys Basketball, the new Powerlifting club and the opportunity to be part of the regalia club to make traditional regalia and connect with cultural activities.

## 9. POLICY GOVERNANCE

### 9.1 Approval of Minutes

### 9.2 Policy

### 9.3 Personnel

### 9.4 Property

### 9.5 Finance

#### 9.5.1 2021 - 2022 Internal Audit Committee Report – **A. Smith**

Alison Smith, Superintendent of Business, Facilities and Planning Services, provided a report on the Internal Audit Committee for 2021 – 2022, overviewing the activities and accomplishments of the committee.

Motion #111 – Moved by Lorne Temple

Seconded by Paul Landry

Recommendation:

*THAT the board accept the 2021 - 2022 Internal Audit Committee Report as presented.*

*Carried.*



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### 9.5.2 2022 – 2023 Revised Estimates

Alison Smith, Superintendent of Business, Facilities and Planning Services, provided a review of the 2022 – 2023 Revised Estimates based on the October 31, 2022, enrolment report. The board's projected enrolment was 1, 288 students, and the actual enrolment as of October 31 is 1,277 students. The annual deficit is projected to be \$189, 477, which is compliant with legislation. Smith reported that the majority of the deficit is attributed to the transportation funding shortfall.

Motion #112 Moved by Angela Bishop

Seconded by Derek Favreau

*Recommendation:*

*THAT the Board approve the 2022 – 2023 Revised Estimates as presented. – A. Smith*

*Carried.*

### 9.6 Program

### 9.7 Negotiations

### 9.8 Other

#### 9.8.1 Letter from Mayor Poirier dated November 22, 2022 – T. Gallik

Teresa Gallik provided the Trustees with a copy of the letter of congratulations to the new Board of Trustees dated November 22, 2022, from Andrew Poirier, Mayor, City of Kenora.

## 10. COMMITTEE OF THE WHOLE

Motion #113 Moved by Paul Landry

Seconded by Marie Lundin

*Recommendation:*

*THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.*

*Carried.*

## 11. UNFINISHED BUSINESS

## 12. NEW BUSINESS

## 13. INFORMATION



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GROWING



INVESTING



ENGAGING

14. **FUTURE MEETINGS**

**POLICY GOVERNANCE MEETINGS**

January 3, 2023  
February 7, 2023  
March 7, 2023  
April 4, 2023

**SPECIAL BOARD MEETINGS**

NIL

**REGULAR BOARD MEETINGS**

December 13, 2022 (*Christmas Tea at 6:00 PM*)  
January 17, 2023  
February 21, 2023  
March 21, 2023

**CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Wednesday, February 15, 2023, at 11:30 AM  
Wednesday, May 10, 2023, at 11:30 AM  
Tuesday, June 6 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

**SPECIAL EDUCATION ADVISORY COMMITTEE**

Friday, December 9 at 1:30 PM  
Friday, January 13 at 1:30 PM  
Friday, February 17 at 1:30 PM

**INTERNAL AUDIT COMMITTEE**

Tuesday, December 6 at 4:00 PM  
Tuesday, February 21 at 4:00 PM  
Tuesday, June 20 at 4:00 PM

**SCHOOL COUNCIL MEETINGS**

St. Louis Living Arts School – February 6 at 6:30 PM  
St. John School – January 17 at 6:00 PM  
St. John Paull II School – January 18 at 6:00 PM  
St. Thomas Aquinas High School – February 13 at 7:00 PM  
École Ste-Marguerite Bourgeoys – January 25 at 7:00 PM



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### TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA 2023 Catholic Trustees Seminar January 20 – 21, in Toronto

OCSTA Annual General Meeting and Conference – April 27 – 29, in Toronto

ICE Symposium On the Way/En Chemin: Adult Faith Formation in Catholic Education – May 9-10, Toronto (Director and Chair)

CCSTA 2023 Annual General Meeting – Rooted in Faith – June 1 – 3 in Saskatoon

### MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

#### Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
December 15, 2022	School Board Revised Estimates for 2022–23
May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023

15. COMMITTEE OF THE WHOLE

16. ADJOURNMENT

Motion #114 Moved by Paul Landry  
Seconded by Jeffrey White  
Recommendation:  
THAT the meeting adjourn at 8:02 p.m.

Carried.

Chairperson

Secretary/Treasurer