



Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

Board Meeting Agenda

By order of the Chair, Teresa Gallik, the regular meeting of the Kenora Catholic District School Board will be held **Tuesday, November 16, 2021**, at the Catholic Education Centre and virtually via Microsoft Teams. The meeting will start at 6:30 p.m. **The public meeting will commence at 7:00 p.m.**

AGENDA

1. **OPENING PRAYER**

2. **ROLL CALL**

3. **COMMITTEE OF THE WHOLE**

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

4. **DECLARATIONS OF PECUNIARY INTEREST**

5. **CONSIDERATION AND APPROVAL OF AGENDA**

Recommendation:

THAT the agenda be approved as presented/amended.

6. **CONFIRMATION OF MINUTES**

Recommendation: (P. 1)

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of October 19, 2021, be approved as circulated/amended.

7. **BUSINESS ARISING FROM THE MINUTES**

8. **DELEGATIONS AND PRESENTATIONS**

8.1 2021 Count Me In – Student Census Survey – **Mariette Martineau**

8.2 Student Mental Health Program and Advisors – **Sue Devlin**

8.3 Student Trustee Report



Kenora Catholic District School Board

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Board Meeting Agenda

9. POLICY GOVERNANCE

9.1 Approval of Minutes (P. 7)

Recommendation:

THAT the report of the Policy Governance Committee meeting of November 2, 2021, be approved as circulated.

9.2 Policy

9.2.1 Policy #8 – Role of the Vice Chair (P. 11)

Recommendation:

THAT the Board approve the review of Policy #8 – Role of the Vice Chair with no revisions at this time.

9.2.1 Policy #16: Selection of the Director of Education (P. 12)

Recommendation:

THAT the Board approve the revisions to Policy #16 – Selection of the Director of Education effective immediately.

9.3 Personnel

9.4 Property

9.5 Finance

9.6 Program

9.6.1 New School Logo and Name for Pope John Paul II School – Tammy Bush and Travis Batters (P. 16)

Recommendation:

The Kenora Catholic District School Board recognizes the symbolic significance of naming its schools with a school name that reflects the Roman Catholic community.

The Kenora Catholic District School Board recognizes that Pope John Paul II was canonized in 2014 naming him as Saint John Paul II.

THEREFORE, BE IT RESOLVED THAT the Board approve the renaming of Pope John Paul II School to St. John Paul II School and change the school logo as presented effective immediately.



Kenora Catholic District School Board

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Board Meeting Agenda

9.6.2 October Special Education Advisory Committee Report – **Anne Sweeney (P. 18)**

9.7 **Negotiations**

9.8 **Other**

10. **COMMITTEE OF THE WHOLE**

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

13. **INFORMATION**

14. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

January 4, 2022

REGULAR BOARD MEETINGS

December 14, 2021

January 18, 2022

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 15, 2021 at 11:30 AM

Wednesday, February 15, 2022 at 11:30 AM

Wednesday, May 4, 2022 at 11:30 AM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, November 19 at 1:30 PM at Catholic Education Centre

Friday, December 17 at 1:30 PM at Catholic Education Centre

VIRTUAL SCHOOL COUNCIL MEETINGS

Pope John Paul II School – Wednesday, November 17 at 6:00 PM

École Ste-Marguerite Bourgeoys – Wednesday, November 23 at 6:00 PM

St. John School – Wednesday, December 2 at 6:00 PM

St. Louis Living Arts School – Tuesday, January 18 at 6:30 PM

St. Thomas Aquinas High School – Monday, January 17 at 6:30 PM



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Board Meeting Agenda

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA 2022 Trustee Seminar 'Name it and Claim it' – January 14 – 15, 2022

OCSTA AGM, Conference and Business Seminar – April 21 – 23, 2022 in Ottawa

CCSTA AGM 'Rejoicing in God's Creation' – June 2 – 4, 2022 in Blue Mountain

15. **COMMITTEE OF THE WHOLE**

16. **ADJOURNMENT**

Recommendation:

THAT the meeting adjourn at _____ p.m.



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REGULAR BOARD MEETING ¹

Meeting Report

October 19, 2021

MEETING DATE:	October 19, 2021
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 8:11 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AMS	<input checked="" type="checkbox"/>	Antonie-Marie Skead	Student Trustee
2.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
3.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
4.	EF	<input checked="" type="checkbox"/>	Elizabeth Favreau	Student Trustee
5.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
6.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
7.	MF	<input checked="" type="checkbox"/>	Maxwell Froese	Student Trustee
8.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
10.	PW	<input checked="" type="checkbox"/>	Paul White	Director of Education
11.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
12.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

AGENDA

- OPENING PRAYER** – Mariette Martineau Religious Education and Family Life Coordinator led a prayer service entitled **Rebuild, Restore, Renew Together** bringing everyone into the presence of the Lord.
- ROLL CALL** – All Trustees were noted as present.



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REGULAR BOARD MEETING
Meeting Report
October 19, 2021

3. COMMITTEE OF THE WHOLE

Motion #083 Moved by Frank Bastone

Seconded by Anne Sweeney

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

Carried.

4. DECLARATIONS OF PECUNIARY INTEREST - NIL

5. CONSIDERATION AND APPROVAL OF AGENDA

Motion #084 Moved by Vaughn Blab

Seconded by Jeffrey White

Recommendation:

THAT the agenda be approved as presented.

Carried.

6. CONFIRMATION OF MINUTES

Motion #085 Moved by Mike Favreau

Seconded by Anne Sweeney

Recommendation:

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of September 21, 2021, be approved as circulated.

Carried.

7. BUSINESS ARISING FROM THE MINUTES



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³
REGULAR BOARD MEETING
Meeting Report
October 19, 2021

8. **DELEGATIONS AND PRESENTATIONS**

8.1 First Nation, Métis and Inuit Education Update – **Nicole Kurtz**

Nicole Kurtz, Superintendent of Instructional Services provided a report on the age-appropriate cultural learning activities for the National Day for Truth and Reconciliation and Orange Shirt Day for September 30, 2021. Kurtz also presented on the 14th Annual Fall Harvest with Wauzhushk Onigum Nation as well as the Fall Feast.

Nicole Kurtz reported that the Grade 11 English students are taking a new course this year entitled ***Understanding Contemporary First Nation, Métis and Inuit Voices*** in quadmester one. The course explores themes, forms and stylistic elements of a variety of literary informational, graphic, oral and cultural and media text forms emerging from First Nation, Métis and Inuit cultures in Canada.

8.2 Family Beekeeping Workshops at St. Louis Living Arts School – **Maureen Frankcom**

Principal Maureen Frankcom and Teacher Kerri Favreau provided a presentation on St. Louis Living Art School's successes, challenges, and opportunities in the fascinating journey of bringing the dream to life of becoming a Beekeeping School.

8.3 Student Trustee Report

Student Trustees Maxwell Froese, Antoni-Marie Skead and Elizabeth Favreau provided a report on the activities and initiatives happening at St. Thomas Aquinas High school during October. The Student Trustees highlighted the food bank donations, the academic and Stellar Awards, court sports and the National Day for Truth and Reconciliation.

9. **POLICY GOVERNANCE**

9.1 **Approval of Minutes**

Motion #086 Moved by Vaughn Blab

Seconded by Anne Sweeney

Recommendation:

THAT the report of the Policy Governance Committee meeting of October 5, 2021, be approved as circulated.

Carried.



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REGULAR BOARD MEETING
Meeting Report
October 19, 2021

9.2 **Policy**

9.2.1 Policy #7 – Role of the Board Chair

Motion #087 Moved by Mike Favreau
Seconded by Paul Landry

Recommendation:

THAT the Board approve the review of Policy #7 – Role of the Board Chair with no revisions at this time.

Carried.

9.3 **Personnel**

9.3.1 Resignation of Sylvia Coma

Motion #088 Moved by Jeffrey White
Seconded by Frank Bastone

Recommendation:

THAT the Board accept the resignation of Sylvia Coma for the purpose of retirement effective October 31, 2021, with regret.

Carried.

9.4 **Property**

9.5 **Finance**

9.6 **Program**

9.6.1 2021 – 2022 Primary Class Size Report – **Alison Smith**

Superintendent of Business Services, Alison Smith, provided a report on the 2021 – 2022 primary class sizes at Kenora Catholic. Annually administration shares this report with Trustees for information purposes to confirm the board is compliant with the Ministry's Class Size Legislation.

9.6.2 Special Education Advisory Committee Report – **Anne Sweeney**

Anne Sweeney shared the highlights of the Special Education Advisory Committee from the September 17 meeting.

9.7 **Negotiations**

9.8 **Other**

9.8.1 Recognizing our Graduates – **Frank Bastone**

Trustee Frank Bastone commended administration on the recent National Catholic Health Care Initiative that happened October 3 – 9, 2021. Bastone recognized the importance of celebrating student achievement and success.



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REGULAR BOARD MEETING
Meeting Report
October 19, 2021

9.8.2 OCSTA Virtual Fall Regional Meeting Report – **Teresa Gallik**

Chair Gallik provided a report on the Ontario Catholic Trustees' Association Fall Regional Meeting that was hosted virtually on October 1, 2021. At the meeting, Trustees shared some of the key challenges that school boards in Northwestern Ontario are currently facing, including poor internet connectivity, remote learning, staffing shortages and lack of resources for mental health.

10. **COMMITTEE OF THE WHOLE**

Motion #089 Moved by Frank Bastone
Seconded by Vaughn Blab

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

Carried.

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

13. **INFORMATION**

14. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

November 2, 2021
December 7, 2021

REGULAR BOARD MEETINGS

November 16, 2021
December 14, 2021

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 15, 2021 at 11:30 AM
Wednesday, February 15, 2022 at 11:30 AM
Wednesday, May 4, 2022 at 11:30 AM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, November 19 at 1:30 PM at Catholic Education Centre
Friday, December 17 at 1:30 PM at Catholic Education Centre

VIRTUAL SCHOOL COUNCIL MEETINGS

École Ste-Marguerite Bourgeoys – Wednesday, October 27 at 6:00 PM



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- St. John School – Wednesday, November 4 at 6:00 PM
- St. Louis Living Arts School – Tuesday, November 9 at 6:30 PM
- St. Thomas Aquinas High School – Monday, November 15 at 6:30 PM
- Pope John Paul II School – Wednesday, November 17 at 6:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

- OCSTA 2022 Trustee Seminar ‘Name it and Claim it’ – January 14 – 15, 2022
- OCSTA AGM, Conference and Business Seminar – April 21 – 23, 2022 in Ottawa
- CCSTA AGM ‘Rejoicing in God’s Creation’ – June 2 – 4, 2022 in Blue Mountain

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

15. **COMMMITTEE OF THE WHOLE**

16. **ADJOURNMENT**

Motion #90 Moved by Paul Landry
 Seconded by Frank Bastone
Recommendation:
 THAT the meeting adjourn at 8:11 p.m.

Carried.

Chairman

Secretary



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POLICY GOVERNANCE COMMITTEE ⁷

**Meeting Report
November 2, 2021**

MEETING DATE:	November 2, 2021
LOCATION OF MEETING:	Virtually via Microsoft Teams
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Frank Bastone
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. – 7:59 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	DH	<input checked="" type="checkbox"/>	Paul White	Director of Education
4.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
5.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
6.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
7.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
8.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
9.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

AGENDA

- CALL TO ORDER** – Frank Bastone called the meeting to order at 6:00 PM.
- OPENING PRAYER** – Frank Bastone opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** - Trustee Jeffrey White was noted as absent with regret.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



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**Meeting Report
November 2, 2021**

7. PRESENTATIONS AND REPORTS

7.1 **Policy**

7.1.1 Policy #8: Role of the Vice Chair – **P. Eikre**

Phyllis Eikre provided a review of Policy #8 – Role of the Vice Chair. Eikre advised that the policy adheres to all current legislations. The Trustees accepted the review as presented with no recommended changes at this time.

7.1.2 Policy #16: Selection of the Director – **P. Eikre**

Phyllis Eikre provided a review of Policy #16: Selection of Director. Trustees accepted changes as presented.

7.1.3 Procedure 512: Purchasing – **A. Smith**

Alison Smith provided a review of the Administrative Procedure 512: Purchasing regarding the use of consulting services as it pertains to Policy #16: Selection of the Director.

7.1.4 NWOSSC - 001 Transportation Policy – **A. Smith**

Alison Smith provided a review of the Northwestern Ontario Student Services Consortium's 001 – Transportation Policy. Smith reported that there are no recommended changes at this time. The Trustees accepted the review with no changes at this time.

7.2 **Personnel**

7.3 **Property**

7.4 **Finance**

7.5 **Program**

7.6 **Negotiations**

7.7 **Other**

7.7.1 Bill 13 – Supporting People and Business Act, 2021 – **P. Eikre**

Phyllis Eikre provided a review of Bill 13 – Supporting People and Business Act, 2021 which was sent to Catholic school boards on November 19 from Patrick Daly, President of the Ontario Catholic School Trustees' Association. Eikre identified, when the legislation comes into effect it will change the inaugural board meeting and annual board meeting for the election of the position of Chair and Vice Chair. The meetings will need to move to November.

In October 2023 and moving forward school boards will need to pass a motion at the October Board Meeting to announce when the annual board meeting is in November. Eikre also identified that Policy #9 – Board Operations will need to be updated once the legislation is effective.



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**Meeting Report
November 2, 2021**

- 7.7.2 Call for Nominations for Chair and Vice Chair – **P. White**
Paul White advised Trustees to contact him via email if they wish to run for the office of Chair or Vice Chair. Trustees can also advise if they wish to be on the Nominations Committee.
- 7.7.3 Mock Election – **P. White and T. Henley**
Trina Henley provided the Trustees with a mock election process using survey monkey. Trustees trialed the process and determined that it will be the process used at the December 14 Annual Board Meeting should an election process be needed for the position of Chair and Vice Chair.
- 7.7.4 2022 OCSTA AGM Resolutions – **P. White and P. Eikre**
Phyllis Eikre and Paul White brought forward the Ontario Catholic School Trustees' Association 2022 Resolutions. The Trustees reviewed the resolutions and had no further resolutions to bring forward.

8. **UNFINISHED BUSINESS**

9. **CORRESPONDENCE**

10. **NEW BUSINESS**

11. **INFORMATION**

12. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

January 4, 2022

REGULAR BOARD MEETINGS

November 16, 2021

December 14, 2021

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 15, 2021 at 11:30 AM

Wednesday, February 15, 2022 at 11:30 AM

Wednesday, May 4, 2022 at 11:30 AM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, November 19 at 1:30 PM via Microsoft Teams

Friday, December 17 at 1:30 PM via Microsoft Teams

Friday, January 21, at 1:30 PM via Microsoft Teams

VIRTUAL SCHOOL COUNCIL MEETINGS

St. John School – Wednesday, November 4 at 6:00 PM

St. Louis Living Arts School – Tuesday, November 9 at 6:30 PM



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**Meeting Report
November 2, 2021**

St. Thomas Aquinas High School – Monday, November 15 at 6:30 PM
Pope John Paul II School – Wednesday, November 17 at 6:00 PM
École Ste-Marguerite Bourgeoys – Wednesday, November 23 at 6:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

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MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

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December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

- 13. **COMMITTEE OF THE WHOLE**
- 14. **ADJOURNMENT** – The meeting adjourned at 7:59 p.m.

Chairman

Secretary



KENORA CATHOLIC DISTRICT SCHOOL BOARD

Policy 8: Role of the Vice Chair

The Vice Chair is elected by the Board to share the leadership role of the Chair. The Vice Chair assists the Chair in ensuring that the board operates in accordance with its own policies. The Board's ability to discharge its obligation is enhanced by the leadership and guidance provided by the Vice Chair.

Duties of the Vice Chair

1. When the Chair is absent, the Vice Chair shall perform all the duties and carry out all responsibilities of the Chair with full authority during his/her continued absence.
2. Preside at any board or committee meeting when the Chair desires to leave the Chair in order to debate a question.
3. The Vice Chair is responsible for chairing the Committee of the Whole session of the Regular Board meeting or a Special Board meeting.
4. The Vice Chair shall assist the Chair and Director of Education in the development of the board meeting agenda.
5. The Vice Chair may be assigned duties and responsibilities by the Chair.
6. The Vice Chair shall be an alternate signing authority for the Board.

Legal References:

Education Act S. 208 (7) Vice-chair

Bill 177 - Student Achievement and School Board Governance Act, 2009

Other References:

Professional Development Program for School Board Trustees: Core Module 3

Approval Date: June 2006

Date of Latest Review: February 2010, March 2011, March 2012, November 2012, January 2015, October 2017, October 2019, **November 2021**

Date of Latest Revision: February 2010; March 2011, March 2012, January 2015



KENORA CATHOLIC DISTRICT SCHOOL BOARD

Policy 16: Selection of the Director

The Kenora Catholic District School Board recognizes the importance of appointing a highly effective system leader to implement the work of the board. When selecting a Director of Education, the board will seek a chief executive officer who is an authentic and effective Catholic leader. The board needs a director to be a committed advocate and guardian of Catholic education, and to provide educational leadership, fiscal responsibility, organizational and personnel management, and strategic planning. The director must support, and work with the board, the staff, the Church, the Catholic community and the community at large in the realization of the board's mission and vision.

The Kenora Catholic District School Board is committed to the establishment of selection procedures for the director's position which capture the complexity of the workplace, the unique features of Catholic education, and provide practical multi-criteria assessments of the degree to which the candidates possess the knowledge, skills and attributes of a successful Catholic system leader.

1. Preparation for the Selection Process

- 1.1. The Kenora Catholic District School Board shall select a consultant, using the board procurement procedure, to assist in organizing the screening and selection process. The consultant may be a local individual in whom the board has confidence or a past Catholic Director, or a member of a consulting firm that has experience in hiring senior management.
 - 1.1.1 It is recognized that there can be exceptional circumstances where using the requirements outlined in 1.1 may not be in the best interest of the students, staff and communities of the Kenora Catholic District School Board. In this case an alternate process may be used with the agreement of the majority of trustees.
- 1.2 The Selection Committee shall consist of the entire board and the consultant.
- 1.3 The consultant is responsible for the in-service training of the selection committee and the board in all aspects of the selection procedures.

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- 1.4 The consultant will be assigned a system level staff as a resource to work with through the selection process.
 - 1.5 The consultant will work with Trustees to develop a detailed plan of action with a timeline.
 - 1.6 The consultant **may will** organize a consultation with a wide range of stakeholders, including the Bishop, local priests, trustees, parents, the Catholic Parent Involvement Committee, Senior Leadership Team, employee groups and others as necessary.
 - 1.7 The Selection Committee shall decide on the most appropriate form of advertising for this position.
 - 1.8 The consultant will prepare an advertisement including as many of the most desirable factors aligned with *Policy 3 Director of Education Job Description* as is reasonable to place in the advertisement.
 - 1.9 The consultant will assume the responsibility for initiating the advertising process. The consultant will post the vacancy within the board and will make every reasonable effort to ensure that all qualified current Kenora Catholic District School Board employees are made aware of the vacancy.
 - 1.10 The board will advertise externally.

2. Candidates Selected for an Interview

- 2.1 Applications shall be submitted by letter with an attached résumé, and pastoral reference, indicating experience, education and references with the appropriate releases under the Freedom of Information and Protection of Privacy Act. In addition, candidates will be requested to submit a paper of not more than two typewritten pages indicating their concept of the role of a Director of Education.
- 2.2 The consultant will study submissions from all candidates, contact references and select the candidates for further consideration. The Selection Committee, on the advice of the consultant will determine the number of candidates to be interviewed.
- 2.3 In preparation for the interview, the Selection Committee will review the achievements of each of the candidates to be interviewed as well as the skills, knowledge and personal characteristics of the candidates as determined by the submissions.

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- 2.4 The consultant will prepare interview questions that can be used to determine the skills, knowledge and personal characteristics of the candidate. The hiring criteria is as follows:

3. Hiring Criteria for the Director's Position

- 3.1 The Director of Education must demonstrate commitment to Catholic education as a practicing Catholic and to the Catholic faith and be baptized Catholic. They must demonstrate a continuing desire and effort to develop and foster in staff and students a Christian community based on the Catholic Faith.
- 3.2 The Director of Education is expected to display above-average competence in the following areas:
- a) Strong liaison with the Church;
 - b) commitment to students and student learning and achievement
 - c) educational and system leadership;
 - d) fiscal responsibility;
 - e) personnel management;
 - f) planning and management of policies, administrative procedures and strategic plans;
 - g) organizational management
 - h) director/board relations;
 - i) communications and community relations;
 - j) student, staff and district recognition/public relations; and
 - k) professional learning and faith development.

4. Selection Committee Decision

- 4.1 Final consideration will include an interview of all short-listed candidates and a review of all information gathered to date. The Selection Committee will select one of the candidates for the director's position if that candidate is supported by a clear majority of the Selection Committee.
- 4.2 Trustees on the interview panel must attend the entire process and must attend in person.
- 4.3 The Chair will contact the Bishop prior to a motion being presented to the board.

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- 4.4 The Chair will advise the Ministry of Education following board approval. ~~prior to a motion being presented to the Board.~~
- 4.5 The Selection Committee will make a recommendation to the Kenora Catholic District School Board in open session that the board hire the successful candidate following approval by the Minister of Education.
- 4.6 If there is a second suitable candidate, the Board may consider this applicant in the event that the first refuses or is not approved.

Legal References:

Education Act S. 171 Powers of Boards; S. 283 Chief Executive Officer; S. 285 Responsibility of Supervisory Officer

Bill 197, COVID-19 Economic Recovery Act, 2020

Approval Date: June 2006, May 2011
Date of Latest Review: May 19, 2009, May 2011, November 1, 2011, January 2014, December 2016, November 2018, February 16, 2021, November 16, 2021
Date of Latest Revision: May 19, 2009, May 2011, November 2018, February 16, 2021, November 16, 2021

MEDIA RELEASE

St. John Paul II School thrilled to share new logos and announce the school's new name

St. John Paul II School community is excited to share their new school logo and sports logo as they move forward with changing their name from Pope John Paul II School to St. John Paul II School. The new logos were chosen with student voice at the forefront through a voting process that saw 278 people respond, with 171 of those ballots belonging to students from Kindergarten through to Grade 6.

New School Logo



St. John Paul II
S C H O O L

New Sports Logo



Students, staff and parents/guardians were able to choose between two new logos for their school and two new logos for the Cardinals sports teams. The winning school logo was the Stained-Glass Tree of Life and Organic Cross.

The design represents the Indigenous roots in the school, family roots within the local community and the religious roots of the Kenora Catholic District School Board. It is a timeless tree with flowing branches and roots that evolves into a stained-glass Tree of Life and has the energy of the resurrected Lord who offers hope and the Spirit of love. Stained-glass is also a reminder of the holy space of church and school. The tree unfolding into a cross shows faith in action. The circular pattern symbolizes unity, the Eucharist, the medicine wheel, and a connection to the redemptive power of the cross as it reaches out to the world. The circle is a reminder of community: we are one body, without beginning and end, connected through faith.

The winning sports logo has a re-designed cardinal in the centre with yellow detailing around the bird's head and beak.

DEDICATED TO EXCELLENCE IN CATHOLIC EDUCATION

MEDIA RELEASE

In 2014, Pope John Paul II School's namesake, Pope John Paul II, was canonized. In honour of that significant recognition, the school moved forward this year with the name change from Pope John Paul II School to St. John Paul II School as well as a re-imagining of the school's identity through the two new logos.

Quotes:

Tammy Bush, Principal at St. John Paul II School

"It is very exciting for our school community to move into a bright future with our new identity and logos. The students and school community made perfect choices in our new school logo design and sports logo. The designs reflect the excellence we strive for in all areas of learning, growth and spiritual development toward being stewards of positive change."

Carter Wilson, Grade 5 student, on the new sports logo

"The old cardinal was kind of angry looking, and this cardinal is happy. Our first choice was just a cardinal and the second one has a gold, sunset-ish circle behind the cardinal. I voted for the cardinal with the gold around it because it just adds more colour to it."

Benjamin Shouldice, Grade 5 student, on students voting

"A name change is pretty big. I've had [Pope John Paul II School] for my entire life here, so it's not often your school is named after a Pope who is then upgraded to a Saint. It's pretty exciting."

Hannah Carlson, Grade 5 student, on the new logo and voting process

"I really like it; I think it really looks good. It's very pretty and I like nature, so I like the tree. I think that was very nice, it made students feel like they had a choice which was very important. I'm glad they didn't just say, 'here's your new logo, hope you like it.' I feel happy that students could vote and help make this decision."

Kenora Catholic District School Board

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**SPECIAL EDUCATION
ADVISORY COMMITTEE**

MEETING MINUTES

October 15, 2021

MEETING DATE:	Friday, October 15, 2021
LOCATION OF MEETING:	Microsoft Teams Meeting
SUBJECT OF MEETING:	Special Education Advisory Committee
TIME OF MEETING:	1:30 PM –3:09 PM
NEXT MEETING:	1:30 PM Friday, November 19, 2021

	ATTENDANCE	PERSON	TITLE
1.	<input checked="" type="checkbox"/>	Norine Schram	Member at Large, Chair
2.	<input checked="" type="checkbox"/>	Diane VanderZande	Member at Large, Vice Chair
3.	<input checked="" type="checkbox"/>	Dianne Griffiths	Member at Large
4.	<input checked="" type="checkbox"/>	Tom Fawcett	Member at Large
5.	<input type="checkbox"/>	Aimee Foucher	KACL Representative
6.	<input checked="" type="checkbox"/>	Joel Willett	FIREFLY Representative
7.	<input type="checkbox"/>	Paul White	Director of Education
8.	<input checked="" type="checkbox"/>	Nicole Kurtz	Superintendent of Instructional Services
9.	<input checked="" type="checkbox"/>	Andrea Batters	Special Education Coordinator
10.	<input checked="" type="checkbox"/>	Teresa Gallik	Chair, Board of Trustees
11.	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee Representative
12.	<input checked="" type="checkbox"/>	Cathy McQuillan	Recording Secretary

1. Opening Prayer – Nicole Kurtz

2. Roll Call : Regrets, Aimee Foucher, Paul White

Guest Presenter: Tom Doherty, St. John School teacher and a leadership member of the Métis Nation Ontario (MNO).

3. Approval of September 17, 2021, Meeting Minutes:

Accepted: Tom Fawcett

Seconded: Dianne Griffiths

4. Correspondence: Nil

5. New Business: Nil

6. Professional Development:

Professional Development on Special Education Plan Part 1: Special Education Programs and Services section on The Board's General Model for Special Education and the section on Roles and Responsibilities. Andrea Batters - Attached

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Norine Schram asked how many students are using the Education Community Partnership Program (ECP) classroom at St. Thomas Aquinas High School.

Nicole Kurtz responded that last year three students used the classroom at different times during the school year and one of those students was a great success as they were able to be graduating on target.

Nicole will find out for our next meeting how many students are using the classroom this year. The room is used for a variety of different purposes. It is a great flexible program for students with a variety of needs.

Anne Sweeney asked if the SEAC Plan has been accepted by the Ministry.

Andrea Batters responded that we have not received an acceptance letter from the Ministry yet.

Presentation: Tom Doherty, St. John School teacher and a leadership member of the Métis Nation Ontario (MNO).

Nicole Kurtz introduced Tom Doherty.

Tom Doherty M.Ed., OCT is a National/Provincial Educational Award-Winning Métis SJS Ojibwe teacher with the Kenora Catholic District School Board. Over the past 14 years, Tom has been a Classroom teacher, Student Success teacher, Prep Coverage teacher, French as a Second Language teacher, Northern Studies teacher, Religion teacher and Ojibwe teacher. Over the past 14 years, Tom has either served as an executive member and coach of community youth baseball (President), hockey (Vice-President) and soccer (Vice-President). He served 8 years as an executive member (President, Vice-President, Treasurer and Secretary) of the Red Lake Indian Friendship Centre and currently serves on the Métis Nation of Ontario 's Kenora Council as the Ear Falls/Red Lake Councillor. Tom currently serves as a Lector & Eucharistic Minister and served as a member for a term on the St. John the Apostle Church Parish Council.

Tom Doherty thanked the SEAC for inviting him to this meeting.

Tom had served on executive for eight years with the Red Lake Indian Friendship Centre. At that time there was no representation in the Ear Falls – Red Lake areas until two years ago the Kenora Council of the Métis Nation of Ontario decided this area would fall under their umbrella. At that time Tom put forward his name and was chosen as the Métis Citizen Council representative for his area.

His role with the MNO is to advocate for the citizens of the Red Lake and Ear Falls area to report their needs to the Kenora Council. The Kenora Council office then passes them onto Theresa Stenlund, MNO Provisional Council in Ottawa. She also communicates the Provisional Council information back to Tom.

Tom reported regarding education the Fort Frances office handles any educational needs of our area from kindergarten to university. They also access funding for post-secondary studies.

We currently have about 200 MNO citizens registered in Ear Falls and Red Lake.

During COVID when the funding came in for each school board the MNO was giving each of its citizens the same amount. Programming is open to citizens not based on income but based on the fact that you are a citizen.

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ADVISORY COMMITTEE

MEETING MINUTES

October 15, 2021

MNO citizens are not eligible for Jordan's Principle funding.

MNO supplies supports for student needs, like tutoring.

The office is growing as a governing body within the province of Ontario. We are also a signatory for Treaty Three.

If we would like, the Education Officers in Fort Frances office and the Superintendent of Education in Ottawa would be happy to present to our SEAC committee. Our Superintendent is actually making a presentation to the Keewatin Patricia District School Board Next Week

Teresa Gallik suggested we should find out who she is presenting to the KP Board and get her contact information.

7. Business arising from last meeting:

- **Follow up regarding Leslie Legros being a member of SEAC – Cathy McQuillan**
 - **Cathy** has sent the required rental package to Leslie Legros to pass onto her Life Lease Agency.
- **Follow up regarding Michael Jacques presentation – Cathy McQuillan**
 - **Cathy** will follow up with Marcel and Michael Jacques regarding a possible presentation for the upcoming SEAC meeting in November or December.
- **Follow up letter to Optometrists in Ontario and the Ministry of Health regarding OHIP eye exams.**
 - **Cathy** has received the draft letter from Norine Schram and will get it ready for approval by Director Paul White and signatures.

8. Agency Reports

- **FIREFLY – Joel Willett – Attached**
- **KACL – Aimee Foucher - Regrets**
- **Other Reports from Members-at-Large**
 - **Tom Fawcett: Nothing to report.**
 - **Dianne Griffiths: Nothing to report.**
 - **Diane VanderZande: Nothing to report.**
 - **Norine Schram: Nothing to report.**

9. Trustee Report –September 21, 2021 Board Meeting - Anne Sweeney

- **Opening Prayer**
- **Rite of Commissioning for Student Trustees**
- **Return to School Plan**
- **2021 Virtual Summer Learning Program**
- **Back to School Reading Boost**
- **2021 Staffing Report**
- **Student Trustee Report**
- **Enrolment Report**

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**SPECIAL EDUCATION
ADVISORY COMMITTEE**

MEETING MINUTES

October 15, 2021

- **COVID-19 Update and Immunization Disclosure Policy Update**

Watch the September 21, Regular Board Meeting Video: <https://youtu.be/yrKxXB7Zhcc>

10. **Coordinator Report – Andrea Batters - Attached**
 11. **Next Meeting – 1:30 pm, Friday, November 19, 2021**
-

The Kenora Catholic District School Board's - Special Education Plan October 2021 SEAC Review *KCDSB's Special Education Programs and Services*

In preparation for the October, 15, 2021 SEAC meeting, please find the following information that has been prepared to share with Members pertaining to

the Kenora Catholic District School Board's Special Education Plan, and

the Ministry of Education's Standards for Special Education Plans.

PART 1: Pages 1-4

Sections from [The Kenora Catholic District School Board's Special Education Plan \(Updated July 2021\)](#) for your review and discussion during the Oct 15, 2021, SEAC meeting regarding -

- The Board's General Model for Special Education (currently 'Plan' pages 5-6)
- The Special Education Placements Provided by the Board (currently 'Plan' page 37)

Please note that the **yellow highlighted areas** signal suggestions for updates to these Special Education Program and Services sections for your review and consideration.

PART 2: Pages 5-6

Information pertaining to The Ministry of Education's Standards for Special Education Plans specific to

- The Board's General Model for Special Education and
- The Special Education Placements Provided by the Board

PART 1

Sections from [The Kenora Catholic District School Board's Special Education Plan \(Updated July 2021\)](#) for your review and discussion during the Oct 15, 2021, SEAC meeting pertaining to

- **The Board's General Model for Special Education** (currently, 'Plan' pages 5-6)
- **The Special Education Placements Provided by the Board** (currently, 'Plan' page 37)

Please note that the **yellow highlighted areas** signal suggestions for updates to these Special Education Program and Services sections for your review and consideration.

Part 1. SPECIAL EDUCATION PROGRAM AND SERVICES

(page 5)

The Board's General Model for Special Education

Purpose of the Standard

To provide the Ministry of Education and the public with information on the KCDSB's philosophy and service-delivery model for the provision of special education programs and services.

Philosophy of Special Education

The KCDSB echoes the 'Shared Beliefs' stated in the Ministry's [Learning for All \(2013\)](#) document:

- All students can succeed,
- Fairness is not sameness, and
- The 'regular classroom' setting with age-appropriate classmates is the ideal learning environment for students to learn social norms, communication skills, and academic concepts.

General Service-Delivery Model

The KCDSB's general service-delivery model is inclusive education. The regular classroom program is the central access point of learning for all students. This regular program can be supported, modified, specialized and intensified in a variety of ways.

Whenever possible, in accordance with the pupil's individual needs, students remain in their regular classes. A range of options, including placement in a treatment class or a provincial or demonstration school is available for pupils whose needs cannot be met solely in the regular classroom.

The range of placement options include

- ~~1. a regular class with indirect support;~~
- ~~2. a regular class with resource assistance;~~
- ~~3. a regular class with withdrawal assistance;~~
- ~~4. a regular class with partial integration;~~
- ~~5. a special education class full time *~~

At the time of Special Education Program review, the present range of Special Education Placement options provided by the Board, includes:

1. a regular class with indirect support;
2. a regular class with resource assistance;
3. a regular class with withdrawal assistance;
4. a special education class full time*

Additional Special Education Placement options that are available, as required, also include:

5. a regular class with partial integration;
6. a placement in a Provincial & Demonstration School

The specific programming will depend on the particular needs of the student as determined by the school team in collaboration with parents, and when necessary, system-based supports, and community-based resources. Our Catholic schools are rooted in and sustained on the faith tradition and relationships among home, church, and school.

Programs and services within the KCDSB are **(1) School-Based, (2) System-Based, and (3) Community-Based.**

(1) **School-Based resources** consist of the classroom and school teams, which may include school administrator(s), classroom/course teacher(s), Learning Resource Teacher(s), Early Childhood Educator, and/or Educational Assistant(s).

(2) **System Based resources** consist of System Teachers, System Leads (e.g. Positive Behavioural Intervention Support Lead, Mental Health Lead, Speech Language Pathologist, Special Education Coordinator, and other system support staff).

(3) **Community-Based resources** consist of community agencies, contract professionals (teacher diagnostician, psychometrist, psychologist, etc.), the Ministry of Education, and other related Ministries.

-----[End of page 5 and this section of the Plan]

Special Education Placements Provided by the Board - [Page 37]

The regular classroom program is the central access point of learning for all students. This regular program can be supported, modified, specialized, and intensified in a variety of ways.

Whenever possible, in accordance with the pupil's individual needs, students remain in their regular classes. A range of options, including placement in a treatment class or a provincial or demonstration school is available for pupils whose needs cannot be met solely in the regular classroom.

*The range of placement options include:

1. ~~a regular class with indirect support;~~
2. ~~a regular class with resource assistance;~~
3. ~~a regular class with withdrawal assistance;~~
4. ~~a regular class with partial integration;~~
5. ~~a special education class full time~~

*Remove this section and replace it with the Table (below):

The specific programming will depend on the particular needs of the student* as determine by the school team in collaboration with parents, and when necessary, system-based supports, and community-based resources. Our Catholic schools are rooted in and sustained on the faith tradition and relationships among home, church, and school.

*Student Needs include a pupil's learning profile capturing their Strengths and Needs and taking into account their Exceptionality, if applicable. Please see the Table below summarizing the Ministry Exceptionality Categories and Definitions, and also refer to pages 29-37 of this Special Education Plan.

Ministry of Education Exceptionality Categories, Definitions, and Range of Placement Options		
Category	Definition	Placement Options Based on current Student Needs and, at the time of Review, the following Placement Options Provided by the Board, which include:
BEHAVIOUR	Behaviour	1. a regular class with indirect support; 2. a regular class with resource assistance;
	Autism	
	Deaf and Hard of Hearing	

COMMUNICATION	Language Impairment	3. a regular class with withdrawal assistance;
	Speech Impairment	4. a special education class* full time (*Please see p. 36 of this Plan - Education & Community Partnership Program [ECPP] for more information). Maximum enrollment of eight (8) pupils as per O Reg. 298, Section 31 (a).
	Learning Disability	
INTELLECTUAL	Gifted	5. a placement in a Ministry Provincial or Demonstration School
	Mild Intellectual Disability	
	Developmental Disability	
PHYSICAL	Physical	An additional Special Education Placement option that is available, as required, also includes:
	Blind and Low Vision	
MULTIPLE	Multiple Exceptionalities	6. a regular class with partial integration;

*Education & Community Partnership Program (ECPP)

Presently, KCDSB provides an alternative educational setting for secondary school students (grades 9-12) who require additional academic, behavior, or mental health support, accessible through the [Education & Community Partnership Program \(ECPP\)](#). Located at St. Thomas Aquinas High School, students who meet the criteria for the program work on their high school courses in a Ministry-funded program designed to support “the unique needs of children and youth in Education Programs”.

The Ministry has identified three essential components for these programs:

1. Instruction and Intervention

2. Assessment, Evaluation and Reporting on Educational Achievement

3. Transition Planning

Please note that selections of these ECPP details are taken from page 7 of the [ECPP 2021-2022 Guidelines](#)

The specific programming will depend on the particular needs of the student as determined by the school team in collaboration with parents, and when necessary, system-based supports, and community-based resources. Our Catholic schools are rooted in and sustained on the faith tradition and relationships among home, church, and school.

PART 2 – Please find details from the [Ministry of Education’s Standards for Special Education Plans](#) specific to

- The Board’s General Model for Special Education and
- The Special Education Placements Provided by the Board

to support the review and discussion of these aforementioned components of KCDSB’s Special Education Plan during the SEAC meeting.

Special Education Programs and Services

The Board's General Model for Special Education

Purpose of the Standard

To provide the ministry and the public with information on the board's philosophy and service-delivery model for the provision of special education programs and services

Requirements of the Standard

The school board's special education plan must outline in detail the board's general philosophy and service-delivery model for the provision of special education programs and services. The board's special education plan must be designed to comply with the Canadian Charter of Rights and Freedoms, the Ontario Human Rights Code, the Education Act and regulations made under the act, and any other relevant legislation. The board must include a statement in the plan confirming that the plan has been designed in accordance with this requirement.

Compliance with the Standard

The ministry will review each school board's special education plan to ensure that the above information is included.

Special Education Placements Provided by the Board

Purpose of the Standard

To provide the ministry and the public with details of the range of place-ments provided by the board, and to inform the public that placement of a student in a regular class is the first option considered by an IPRC

Requirements of the Standard

The board's special education plan must:

- Describe the ways in which the board's SEAC is involved in providing advice on determining the range of placements offered;

acknowledge that placement of a student in a regular class is the first option considered by an IPRC;

- Outline ways in which a student can be integrated into the regular classroom when the placement meets the student's needs and is in accordance with the parents' preferences; outline specific information about each type of placement provided at the elementary and secondary levels;

- List for each category of exceptionality the range of placement options available, along with the criteria for admission, the admission process, and the criteria for determining the level of support provided in each placement, including the board's criteria for assigning intensive support for students who are in need of a great deal of assistance;

R.R.O. 1990, O. Reg. 298 (Operation of Schools – General), s. 31 governing the maximum enrolment in self-contained special education classes for pupils of the board.

- State the maximum class size for each type of special education class;

- List the criteria used for determining the need to change a student's placement;

describe the alternatives that are provided when the needs of a student cannot be met within the board's range of placements and the ways in which the options are communicated to parents.

FIREFLY

KCDSB SEAC update

October 15, 2021

- New online Self-referral form for Child and Youth Mental Health (CYMH) Services – can still access CYMH in the same way as before as well. one for parents/caregivers coming soon!
- Ashley Hendy has moved to School Mental Health Ontario and we have hired 2 new CYMH clinical managers in Kenora - Zoe and Jodelle.
- New CYMH brief model - regional approach will see 2 Single sessions available a day which should see significant improvements in wait times for first appointment.
- FIREFLY daycares and aftercare programs are being transitioned to the KDSB as of Jan 1, 2022
- Creating a seating clinic model for our clients who use wheelchairs for mobility. This involves our local vendors attending along with an OT who is specializing in seating to have more local access to specialized seating. GJCC is supporting with mentorship to our clinicians.



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SEAC Report
By Special Education Coordinator

SUBJECT:	Special Education Coordinator's Report – October 2021
DATE:	Friday, October 15, 2021
PREPARED FOR:	Special Education Advisory Committee
AGENDA AREA:	Public Session
PREPARED BY:	Andrea Batters, Special Education Coordinator

On Tuesday, September 21, Dallis Novelli (KCDSB Curriculum Coordinator) and I presented to Kenora Catholic's Board of Trustees about the **Back To School Summer Reading Boost (BTS SRB)** program. We provided an overview of the structured literacy training the four educator teams received as an introduction to the **Heggerty Phonemic Awareness** program and the **Lexia Core 5 Reading** software. Structured literacy programming and evidence-based reading instruction/interventions continue to be areas of professional development for the elementary panel going forward. Marnie Buffett, Early Years Coordinator; Laurel Dufresne, Pope John Paul II Literacy Teacher; Jared Ralko, Learning Technology Coordinator; and Stephanie Sweeney, Technology Enabled Learning and Teacher Contact have also joined the KCDSB Literacy Central Team in promoting and supporting literacy PD and technology access from their respective focus areas.

On Thursday, October 14, Sommer Kennedy will receive the first part of her **Intermediate Empower Spelling and Decoding Intervention Training** through **SickKids**. Sommer taught the Grade 2-5 Empower Reading Program virtually last year as the St. Isidore Virtual Elementary School's Learning Resource Teacher (LRT). With her return to the St. Thomas Aquinas HS Special Education Department, Sommer's work in supporting struggling readers will continue in her role teaching the Grade 7/8 Empower Decoding and Spelling program.

The next **KCDSB Professional Development (PD) Day** is set for November 1, 2021, with a focus on Catholicity. Topics will focus on themes of Inclusion and Justice. More information will be shared once details become available.